

**MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING  
September 18, 2023, 6:00 P.M.**

The members of the Coweta City Council met in special session on Monday, September 18, 2023, at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

**COUNCILMEMBERS PRESENT:** Naomi Hogue, Logan Brown, Harold Chance, Caroline Martin, Randy Woodward.

**I. CALL TO ORDER**

The meeting was called to order by Mayor Hogue.

**II. Pledge of Allegiance given**

**III. ROLL CALL**

Roll call taken. Councilmembers were present as shown above.

**IV. OLD BUSINESS**

**1. OKLAHOMA MUNICIPAL MANAGEMENT SERVICES (OMMS)**

Brittany Long with Oklahoma Municipal Management Services (OMMS) presented information about services offered to assist municipalities, and discussion regarding need for services from OMMS, including City Management assistance and the City Manager hiring process.

**2. HIRING A CITY MANAGER**

Discussion was held related to the process for hiring a City Manager.

Motion by Naomi Hogue, second by Logan Brown to enter into negotiations with OMMS for the placement of an Interim City Manager and search for a City Manager.

Aye: Naomi Hogue  
Logan Brown  
Caroline Martin  
Nay: Harold Chance  
Randy Woodward

**3. AUTHORIZATION FOR JULIE CASTEEN**

Discussion was held regarding granting authorization for Julie Casteen, Assistant City Manager, to approve payment of usual and customary claims, purchase orders and disbursements in accordance with the ordinances, policies, and procedures of the City.

Motion by Logan Brown, second by Naomi Hogue to grant authorization to Julie Casteen to approve payment of usual and customary claims, purchase orders and disbursements in accordance with the ordinances, policies, and procedures of the City.

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Aye: Logan Brown  
Naomi Hogue  
Harold Chance  
Caroline Martin  
Randy Woodward

**V. EXECUTIVE SESSION**

**1. PROPOSED EXECUTIVE SESSION #1**

Motion by Harold Chance, second by Logan Brown to enter Executive Session at 6:13 p.m. for the purpose of discussions and appropriate action related to a proposed executive session for the purpose of discussing a pending claim concerning the severance which may be due to Roger Kolman, former City Manager following his resignation on September 11, 2023, according to the terms of employment agreement between the City of Coweta, The Coweta Public Works Authority, and the Coweta Industrial Development Authority, pursuant to 25 O.S. 307(B)(4), upon the advice of the City Attorney that disclosure will seriously impair the ability of the City Council to process the claim in the public interest.

Aye: Harold Chance  
Logan Brown  
Naomi Hogue  
Caroline Martin  
Randy Woodward

**2. PROPOSED EXECUTIVE SESSION #2**

Discussion and appropriate action related to a proposed executive session for the purpose of interviewing candidates for the temporary position of Interim City Manager, including discussion of duties and compensation, pursuant to 25 O.S. Section 307(B)(1).

No action taken.

**3. END EXECUTIVE SESSION**

Motion by Naomi Hogue, second by Logan Brown to come out of executive session at 6:28 p.m.

Aye: Naomi Hogue  
Logan Brown  
Harold Chance  
Caroline Martin  
Randy Woodward

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**4. DISCUSSION AND POSSIBLE ACTION**

Discussion and appropriate action related to discussion held in executive session related to the following:

- a) Severance which may be due to Roger Kolman, former City Manager, pursuant to the terms of the employment agreement between the City of Coweta, The Coweta Public Works Authority, and the Coweta Industrial Authority.

Motion by Naomi Hogue, second by Logan Brown to move that Roger Kolman, former City Manager, be paid the severance as set forth in the Employment Agreement between the City of Coweta, the Coweta Public Works Authority, and the Coweta Industrial Development Authority, and Roger Kolman, for a period of time not to exceed six months, contingent upon the execution of a separation agreement by Roger Kolman, and upon approval by the City Attorney, with authorization for the Mayor to execute the separation agreement on behalf of the City of Coweta

Aye: Naomi Hogue  
Logan Brown  
Harold Chance  
Caroline Martin  
Randy Woodward

**VI. ADJOURNMENT**

Mayor Hogue adjourned the meeting at 6:29 p.m.

  
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Naomi Hogue, Mayor

  
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Marcy Kilgore, City Clerk

