

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
JANUARY 8, 2024, 6:02 P.M.**

The members of the Coweta City Council met in regular session on Monday, January 8, 2024, at 6:02 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

**COUNCILMEMBERS PRESENT:** Naomi Hogue, Harold Chance, Caroline Martin, Randy Woodward.

**I. CALL TO ORDER**

The meeting was called to order by Mayor Hogue.

**II. Pledge of Allegiance given**

**III. ROLL CALL**

Roll call taken. Councilmembers were present as shown above.

**IV. GENERAL CITY COUNCIL COMMENTS**

Mayor Hogue reminded everyone in attendance to stay warm, be safe, and be patient with crews that may be working out in the winter weather. Vice Mayor Chance thanked the PWA Director, Water and Wastewater Superintendent and all other staff members of the departments for their hard work at the Water and Wastewater Plants.

**V. CONSENT**

Motion by Harold Chance, second by Naomi Hogue to approve the consent calendar items:

1. Approval of the minutes of the regular meeting of the City Council held on December 4, 2023.
2. Approval of the minutes of the special meeting of the City Council held on December 21, 2023.
3. Approval of the revised 2024 Coweta Municipal Court calendar.
4. Approval of the quarterly financial results and operational activities of the City of Coweta's 911 system for the quarter ending September 30, 2023, in accordance with 63 O.S. §2815 (F).

Aye: Harold Chance  
Naomi Hogue  
Caroline Martin  
Randy Woodward

**VI. CONSIDER ITEMS REMOVED FROM CONSENT**

No items removed.

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**VII. ADMINISTRATION**

**1. FY24-FY25 BUDGET CALENDAR**

Julie Casteen, Assistant City Manager, led discussion and requested consideration for approval of the budget calendar for fiscal year ending June 30, 2025.

Motion by Harold Chance, second by Naomi Hogue to approve the budget calendar for fiscal year ending June 30, 2025.

Aye: Harold Chance  
Naomi Hogue  
Caroline Martin  
Randy Woodward

**2. EXHAUST CAPTURE SYSTEM, FIRE DEPARTMENT APPARATUS BAYS**

Brian Woodward, Interim Fire Chief, led discussion and requested possible action for the purchase of an exhaust removal system to be installed in the Fire department apparatus bays for the amount of \$47,000.00. Funding would be utilized from the Wagoner County Rural Fire funds.

Motion by Naomi Hogue, second by Randy Woodward to approve the purchase of an exhaust system to be installed in the Fire department apparatus bays for the amount of \$47,000.00 utilizing monies from the Wagoner County Rural Fire funds.

Aye: Naomi Hogue  
Randy Woodward  
Harold Chance  
Caroline Martin

**3. FIRE SUPPRESSION HOSE**

Brian Woodward led discussion and requested possible action on the purchase of 84 individual sections of structural firefighting hose from Northern Safety in the amount of \$35,000 utilizing state of Oklahoma contract SW-241 pricing. Funding would be utilized from approved FY24 capital funds 12.5404-009.

Motion by Harold Chance, second by Naomi Hogue to approve the purchase of 84 individual sections of structural firefighting hose from Northern Safety in the amount of \$35,000 utilizing state of Oklahoma contract SW-241 pricing. Funding would be utilized from approved FY24 capital funds 12.5404-009.

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Aye: Harold Chance  
Naomi Hogue  
Caroline Martin  
Randy Woodward

**4. PUBLIC SAFETY BUILDING**

Brian Woodward led discussion and requested possible action regarding design and location of Public Safety Center and/or Fire Station 2.

Motion by Naomi Hogue, second by Carolie Martin to schedule a special meeting for Tuesday, January 16<sup>th</sup>, 2024, at 6:00 p.m. to discuss and hear public input on the design and location of the Public Safety Center and/or Fire Station 2.

Aye: Naomi Hogue  
Caroline Martin  
Harold Chance  
Randy Woodward

**5. ORDINANCE 878- CITY CODE ORDINANCE**

Discussion and consideration of the adoption of Ordinance 878, an ordinance of the City of Coweta, Oklahoma adopting and enacting a new code for the City of Coweta, Oklahoma; providing for the repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such code; providing when such code and this ordinance shall become effective and declaring an emergency.

No action taken.

**6. DECLARATION OF AN EMERGENCY ORDINANCE 878**

Discussion and appropriate action related to approval of an emergency clause for Ordinance 878, making it effective immediately upon passage and approval.

No action taken.

**7. FILING NOTIFICATION OF PUBLICATION OF COWETA CITY CODE**

Discussion and consideration for approval of Resolution 2024-01 directing the filing and notification of publication of the Coweta City Code of Ordinances.

No action taken.

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**8. WARD APPOINTMENT**

Council members discussed and considered possible action on the appointment of a candidate to the vacant Ward 4 Council seat, including possible discussions with applicants.

Motion by Naomi Hogue, second by Caroline Martin to continue discussion and consideration of appointment of a candidate to the vacant Ward 4 Council seat, including possible discussions with the candidates at a special meeting scheduled for Tuesday, January 16, 2024, at 6:00 p.m.

Aye: Naomi Hogue  
Caroline Martin  
Harold Chance  
Randy Woodward

**X. EXECUTIVE SESSION**

**1. EXECUTIVE SESSION**

Discussion and consideration of action related to a proposed executive session for the purpose of discussing the employment, hiring, and appointment of a City Manager, pursuant to 25 O.S. Section 307(B)(1), including the review and discussion of applications and resumes submitted, conduction candidate interviews, and discussion related to scheduling additional interviews.

Motion by Naomi Hogue, second by Harold Chance to enter into executive session at 6:49 p.m.

Aye: Naomi Hogue  
Harold Chance  
Caroline Martin  
Randy Woodward

**2. END EXECUTIVE SESSION**

Vote to leave executive session.

Motion by Naomi Hogue, second by Randy Woodward to end executive session at 8:35 p.m.

Aye: Naomi Hogue  
Randy Woodward  
Harold Chance

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Caroline Martin

**3. DISCUSSION AND POSSIBLE ACTION**

Consideration and possible action related to the discussions held in executive session related to the employment, hiring, and appointment of a City Manager, and scheduling interviews of candidates.

Motion by Naomi Hogue, second by Caroline Martin for a continuation of discussions related to employment; hiring, and appointment of a City Manager and scheduling additional interviews during a special meeting set for January 16, 2024, at 6:00 p.m.

Aye: Naomi Hogue  
Harold Chance  
Caroline Martin  
Randy Woodward


**IX. NEW BUSINESS**

(Business which was not foreseen prior to the posting of the agenda.)

No new business.

**XI. ADJOURNMENT**

Mayor Hogue adjourned the meeting at 8:37 p.m.

  
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Naomi Hogue, Mayor

  
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Marcy Kilgore, City Clerk

