



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | [www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

**AGENDA - REGULAR MEETING**  
**COWETA PUBLIC WORKS AUTHORITY**  
**COWETA CITY HALL, 310 S. BROADWAY**  
**IMMEDIATELY FOLLOWING THE MEETING**  
**OF THE COWETA CITY COUNCIL**  
**MONDAY, NOVEMBER 06, 2023 6:00 P.M.**

**MEETING PROCEDURE:** Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chairman and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trust Authority will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the Trust Authority have been heard.

I. CALL TO ORDER

II. ROLL CALL

NAOMI HOGUE\_\_\_\_\_

LOGAN BROWN\_\_\_\_\_

HAROLD CHANCE\_\_\_\_\_

CAROLINE MARTIN\_\_\_\_\_

RANDY WOODWARD\_\_\_\_\_

III. CONSENT

(All matters under the "Consent Calendar" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from consent by request.)

1. 2024 MEETING AND HOLIDAY SCHEDULES

AFFIRMATION OF THE ACTIONS TAKEN BY THE CITY COUNCIL AS IT PERTAINS TO THE APPROVAL OF THE CITY OF COWETA 2024 MEETING SCHEDULES AND 2024 HOLIDAY CALENDAR.

Documents:

[HOLIDAY SCHEDULE 2024.DOCX](#)  
[MEETING SCHEDULE 2024.DOCX](#)

2. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUHTORITY HELD ON OCTOBER 2, 2023.

Documents:

[231002-PWA MINUTES.DOCX](#)

3. MINUTES OF THE SPECIAL MEETING

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY HELD ON OCTOBER 6, 2023.

Documents:

[231006-PWA MINUTES-SPECIAL MEETING.DOCX](#)

IV. CONSIDER ITEMS REMOVED FROM CONSENT

V. ADMINISTRATION

1. SEPARATION AGREEMENT

DISCUSSION AND APPROPRIATE ACTION RELATED TO A PROPOSED GENERAL RELEASE AND SEPARATION AGREEMENT BETWEEN THE CITY OF COWETA, THE COWETA PUBLIC WORKS AUTHORITY, THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY AND ROGER KOLMAN.

VI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

VII. EXECUTIVE SESSION

(Pursuant to 25 O.S. Section 307 the Board of Trustees may enter into executive session for the purposes specifically provided for in this section.)

VIII. ADJOURNMENT

**IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE CONTACT CITY HALL BY 9:00 A.M. THE DAY OF THE MEETING.**

**CITY OF COWETA/COWETA PUBLIC WORKS AUTHORITY  
2024 HOLIDAY SCHEDULE**

January 1, 2024 (Monday)	New Year's Day
February 19, 2024 (Monday)	President's Day
March 29, 2024 (Friday)	Good Friday
May 27, 2024 (Monday)	Memorial Day
July 4, 2024 (Thursday)	Independence Day
September 2, 2024 (Monday)	Labor Day
November 11, 2024 (Monday)	Veteran's Day
November 21, 2024 (Thursday)	Thanksgiving Day
November 22, 2024 (Friday)	Day after Thanksgiving
December 24, 2025 (Tuesday)	Christmas Eve
December 25, 2024 (Wednesday)	Christmas Day

**THERE WILL BE NO TRASH SERVICE ON THE ABOVE DATES**

**COWETA CITY COUNCIL • COWETA PUBLIC WORKS AUTHORITY  
COWETA INDUSTRIAL DEVELOPMENT AUTHORITY  
COWETA CITY HALL • 310 S BROADWAY, COWETA, OK**

**1<sup>st</sup> Monday of Each Month • 6:00 p.m.**

January 08, 2024 (2 <sup>nd</sup> Monday)	May 06, 2024	September 9, 2024 (2 <sup>nd</sup> Monday)
February 05, 2024	June 03, 2024	October 7, 2024
March 04, 2024	July 1, 2024	November 04, 2024
April 01, 2024	August 5, 2024	December 02, 2024

---

**COWETA PLANNING COMMISSION  
COWETA CITY HALL • 310 S BROADWAY, COWETA, OK**

**3<sup>rd</sup> Monday of Each Month • 6:00 p.m.**

January 15, 2024	May 20, 2024	September 16, 2024
February 20, 2024 (3 <sup>rd</sup> Tuesday)	June 17, 2024	October 21, 2024
March 18, 2024	July 15, 2024	November 18, 2024
April 15, 2024	August 19, 2024	December 16, 2024

---

**COWETA BOARD OF ADJUSTMENT  
COWETA CITY HALL • 310 S BROADWAY COWETA, OK**

In accordance with 11 O.S. 44-102 and Chapter 21 Section 2120 of the Coweta Zoning Code, meetings of the Coweta Board of Adjustment shall be held at the call of the chairman and at such other times as the board of adjustment may determine.

---

**COWETA LIBRARY BOARD  
COWETA PUBLIC LIBRARY • 120 E SYCAMORE, COWETA, OK  
TUESDAY, 6:00 p.m.**

January 30, 2024	April 30, 2024	September 24, 2024
February 27, 2024	May 28, 2024	October 29, 2024
March 26, 2024	June 25, 2024	November 26, 2024

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING  
OCTOBER 2, 2023, 6:29 P.M.**

The Trustees of the Coweta Public Works Authority met in regular session on Monday, October 2, 2023, at 6:29 p.m. following the meeting of the Coweta City Council at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

**TRUSTEES PRESENT:** Naomi Hogue, Logan Brown, Harold Chance, Caroline Martin, Randy Woodward.

**I. CALL TO ORDER**

The meeting was called to order by Chairman Hogue.

**II. ROLL CALL**

Roll call taken. Trustees were present as shown above.

**III. CONSENT**

Motion by Harold Chance, second by Logan Brown to approve the consent calendar items:

1. Minutes of the Coweta Public Works Authority Regular Meeting held on August 7, 2023.
2. Minutes of the Coweta Public Works Authority Special Meeting held on September 18, 2023.

Aye: Harold Chance  
Logan Brown  
Naomi Hogue  
Caroline Martin

Nay: Randy Woodward

**IV. Old Business**

**1. RESOLUTION 2023-40 REGARDING BUDGET AMENDMENTS**

A discussion was held and possible action requested on the adoption of Resolution 2023-40, a Resolution of the Trustees of the Coweta Public Works Authority adopting amendments to the annual revenues and appropriations for the budget of the Coweta Public Works Authority, Coweta, Oklahoma, for fiscal year ending June 30, 2024.

Motion by Harold Chance, second by Logan Brown to adopt Resolution 2023-40, a Resolution of the Trustees of the Coweta Public Works Authority adopting amendments to the annual revenues and appropriations for the budget of the Coweta Public Works Authority, Coweta, Oklahoma, for fiscal year ending June 30, 2024.

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING  
OCTOBER 2, 2023, 6:29 P.M.**

Aye: Harold Chance  
Logan Brown  
Naomi Hogue  
Caroline Martin  
Randy Woodward

**V. NEW BUSINESS**

There was no new business.

**VI. ADJOURNMENT**

Chairman Hogue adjourned the meeting at 6:30 p.m.

---

Naomi Hogue, Chairman

---

Marcy Kilgore, Trust Secretary

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY SPECIAL MEETING  
OCTOBER 6, 2023, 1:32 P.M.**

The Trustees of the Coweta Public Works Authority met in special session on Friday, October 6, 2023, at 1:32 p.m. at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

**TRUSTEES PRESENT:** Naomi Hogue, Logan Brown, Harold Chance, Caroline Martin, Randy Woodward.

**I. CALL TO ORDER**

The meeting was called to order by Chairman Hogue.

**II. ROLL CALL**

Roll call taken. Trustees were present as shown above.

**III. EXECUTIVE SESSION**

(Pursuant to 25 O.S. Section 307 the Board of Trustees may enter into executive session for the purposes specifically provided in this section.)

**1. DISCUSSION**

Discussion and appropriate action related to a proposed executive session for the purpose of interviewing candidates for the temporary position of Interim Trust Manager, including discussion of duties, compensation, payment of expenses, and other employment issues, pursuant to Section 25 O.S. Section 307(B)(1).

Motion by Harold Chance, second by Logan Brown to enter into Executive Session at 1:32 p.m.

Aye: Harold Chance  
Logan Brown  
Naomi Hogue  
Caroline Martin  
Randy Woodward

**1. END EXECUTIVE SESSION**

Vote to come out of Executive Session.

Motion by Logan Brown, second by Harold Chance to come out of Executive Session at 2:41 p.m.

Aye: Logan Brown  
Harold Chance  
Naomi Hogue  
Caroline Martin  
Randy Woodward

**2. DISCUSSION AND POSSIBLE ACTION**

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY SPECIAL MEETING  
OCTOBER 6, 2023, 1:32 P.M.**

Discussion and appropriate action related to discussions held in Executive Session related to the possible appointment of an interim Trust Manager, as a temporary position, establishing a salary, and providing for payment of expenses, and authorization for the Chair to execute an employment agreement with the Interim Trust Manager, upon approval by the City Attorney.

Motion by Naomi Hogue, second by Logan Brown, to appoint Lisa Taylor as Interim Trust Manager, as a temporary position, at a salary of \$6,000.00 biweekly plus payment of reasonable expenses related to the position including lodging, and authorization for the Chair to execute an employment agreement upon approval by the City Attorney not to exceed six months.

Aye: Naomi Hogue  
Logan Brown  
Harold Chance  
Caroline Martin  
Randy Woodward

**IV. ADJOURNMENT**

Chairman Hogue adjourned the meeting at 2:44 p.m.

---

Naomi Hogue, Chairman

---

Marcy Kilgore, Trust Secretary