



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | [www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

AGENDA - REGULAR MEETING  
COWETA CITY COUNCIL

COWETA CITY HALL, 310 S. BROADWAY  
MONDAY, NOVEMBER 06, 2023 6:00 P.M.

**MEETING PROCEDURE:** Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

NAOMI HOGUE\_\_\_\_\_

LOGAN BROWN\_\_\_\_\_

HAROLD CHANCE\_\_\_\_\_

CAROLINE MARTIN\_\_\_\_\_

RANDY WOODWARD\_\_\_\_\_

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. 2024 COWETA MUNICIPAL COURT CALENDAR

APPROVAL OF THE 2024 COWETA MUNICIPAL COURT CALENDAR.

Documents:

[COURT CALENDAR 2024.DOCX](#)

2. 2024 HOLIDAY SCHEDULE

APPROVAL OF THE 2024 HOLIDAY SCHEDULE FOR THE CITY OF COWETA.

Documents:

3. 2024 MEETING SCHEDULE

APPROVAL OF THE 2024 REGULAR PUBLIC MEETING DATES SCHEDULE OF THE COWETA CITY COUNCIL, COWETA PLANNING COMMISSION, COWETA BOARD OF ADJUSTMENT, AND THE COWETA LIBRARY BOARD.

Documents:

[MEETING SCHEDULE 2024.DOCX](#)

4. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON OCTOBER 2, 2023.

Documents:

[231002-COUNCIL MINUTES.DOCX](#)

5. MINUTES OF THE SPECIAL MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING HELD ON OCTOBER 6, 2023.

Documents:

[231006-COUNCIL MINUTES-SPECIAL MEETING.DOCX](#)

VI. CONSIDER ITEMS REMOVED FROM CONSENT

VII. ADMINISTRATION

1. EUFAULA BRIDGE BID AWARD

REVIEW AND DISCUSSION OF BIDS RECEIVED, AND POSSIBLE ACTION TO AWARD A BID FOR THE NORTH EUFAULA AVENUE BRIDGE PROJECT, INCLUDING THE BASE BID AND ALTERNATE BID NUMBER 1 FOR THE INSTALLATION OF A WATER LINE, SUBJECT TO THE EXECUTION OF A CONTRACT AND FURNISHING OF ALL REQUIRED BONDS AND INSURANCE CERTIFICATES.

Documents:

[COWETA EUFAULA AVE RCB BID RECOMMENDATION 231026.PDF](#)  
[COWETA EUFAULA AVE RCB BID TAB 231026 - SIGNED.PDF](#)  
[COWETA N EUFAULA AVE BRIDGE PLANS SPECS IFC.PDF](#)

2. CHANGE ORDER- VILLAGE SUBDIVISION WATER LINE IMPROVEMENTS

RATIFICATION OF THE ASSISTANT CITY MANAGER'S APPROVAL OF CHANGE ORDER NO. 2 IN FAVOR OF STRONGHAND, LLC RELATED TO THE VILLAGE SUBDIVISION WATER LINE IMPROVEMENTS PROJECT, INCREASING THE COST OF THAT PROJECT FROM \$561,498.90 TO \$574,205.41, AN INCREASE OF \$12,706.51.

Documents:

[231106-STAFF REPORT CHANGE ORDER 2 VILLAGE WATERLINE PROJECT .PDF](#)  
[CHANGE ORDER 2.PDF](#)

3. VILLAGE SUBDIVISION WATERLINE PROGRESS PAYMENTS

AFFIRMATION OF THE ASSISTANT CITY MANAGER'S APPROVAL OF PROGRESS PAYMENT NO. 4 IN THE AMOUNT OF \$78,159.53 AND THE ASSISTANT CITY MANAGER'S APPROVAL OF FINAL PAYMENT NO. 5 IN THE AMOUNT OF \$134,031.49 FOR THE VILLAGE SUBDIVISION WATERLINE PROJECT TO STRONGHAND, LLC. (JULIE CASTEEN, ASSISTANT CITY MANAGER).

Documents:

231106-STAFF REPORT VILLAGES WATERLINE PROJECT PAYMENTS.PDF  
PAY APP NO. 4.PDF  
PAY APP NO. 5 FINAL.PDF

4. RESOLUTION 2023-37, CDBG WATERLINE GRANT PROJECT CLOSEOUT

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-37, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, ACCEPTING THE COMPLETED CDBG VILLAGE SUBDIVISION WATER LINE REPLACEMENT PROJECT (#18229 CDBG 21). (JULIE CASTEEN, ASSISTANT CITY MANAGER).

Documents:

231106-STAFF REPORT VILLAGES WATERLINE ACCEPTANCE.PDF  
231106 RESO 2023-37 18829 CDBG 21 PROJECT CLOSEOUT.PDF  
18229 CDBG 21 VILLAGE WATERLINE MAINTENANCE BOND.PDF

5. POLICE SERVICE DOG

DISCUSSION AND POSSIBLE APPROVAL TO PURCHASE A POLICE SERVICE DOG FROM SHALLOW CREEK KENNELS AT A COST NOT TO EXCEED \$16,000.

Documents:

STAFF REPORT POLICE SERVICE DOG.DOCX  
QUOTE SHALLOW CREEK KENNELS K-9.PDF  
PO SHALLOW CREEK KENNELS FOR SERVICE DOG.PDF

6. FIRE CHIEF VEHICLE PURCHASE (FORD F-150)

DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF A 2024 FORD F-150 CREW CAB TRUCK FROM VANCE COUNTRY FORD IN THE AMOUNT OF \$47,652.60. PURCHASE HAS BEEN BUDGETED IN FY24 WHILE UTILIZING STATE CONTRACT SW035 PRICING. (BRIAN WOODWARD, INTERIM FIRE CHIEF)

Documents:

10242023 F150 QUOTE.PDF  
STAFF REPORT 2024 F-150.DOCX

7. AUTHORIZE MAYOR TO EXECUTE ESCROW AGREEMENT

DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO EXECUTE A CERTAIN ESCROW AGREEMENT WITH RETAIL BUILDINGS, INC., AND FNB COWETA AS ESCROW AGENT, IN THE AMOUNT OF \$450,000.00 PERTAINING TO THE EUFAULA AVENUE BRIDGE DEVELOPMENT AGREEMENT WITH RETAIL BUILDINGS, INC DATED FEBRUARY 9, 2023.

8. CONTRACT FOR PROFESSIONAL PUBLIC RELATIONS COMMUNICATIONS SERVICES

DISCUSSION AND POSSIBLE ACTION TO APPROVE PROPOSED CONTRACT FOR PROFESSIONAL PUBLIC RELATIONS CONSULTATION SERVICES BETWEEN THE CITY OF COWETA AND CROSSROADS COMMUNICATIONS, LLC

Documents:

PROFESSIONAL SERVICE AGREEMENT 110223\_CROSSROADS\_COWETA-JMS REVISIONS-11-3-23-CLEAN.PDF

VIII. EXECUTIVE SESSION

(Pursuant to 25 O.S. Section 307 the City Council may enter into executive session for the purposes specifically provided in this section.)

1. EXECUTIVE SESSION

DISCUSSION AND APPROPRIATE ACTION RELATED TO A PROPOSED EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING A PENDING CLAIM CONCERNING SEVERANCE CLAIMED BY ROGER KOLMAN, FORMER CITY MANAGER, FOLLOWING HIS RESIGNATION ON

SEPTEMBER 11, 2023, AND INCLUDING DISCUSSION RELATED TO A PROPOSED GENERAL RELEASE AND SEPARATION AGREEMENT BETWEEN ROGER KOLMAN AND THE CITY OF COWETA, THE COWETA PUBLIC WORKS AUTHORITY, AND THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY, PURSUANT TO 25 O.S. SECTION 307 (B)(4), UPON THE ADVICE OF THE CITY ATTORNEY THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE CITY COUNCIL TO PROCESS THE CLAIM IN THE PUBLIC INTEREST.

a. END EXECUTIVE SESSION

VOTE TO COME OUT OF EXECUTIVE SESSION.

b. DISCUSSION AND POSSIBLE ACTION

DISCUSSION AND POSSIBLE ACTION RELATED TO THE DISCUSSIONS HELD IN EXECUTIVE SESSION RELATED TO A PROPOSED GENERAL RELEASE AND SEPARATION AGREEMENT BETWEEN ROGER KOLMAN AND THE CITY OF COWETA, THE COWETA PUBLIC WORKS AUTHORITY AND THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY.

IX. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

X. ADJOURNMENT

**IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.**