



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | [www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

AGENDA - REGULAR MEETING  
COWETA CITY COUNCIL

COWETA CITY HALL, 310 S. BROADWAY  
MONDAY, OCTOBER 2, 2023 6:00 P.M.

**MEETING PROCEDURE:** Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

NAOMI HOGUE\_\_\_\_\_

LOGAN BROWN\_\_\_\_\_

HAROLD CHANCE\_\_\_\_\_

CAROLINE MARTIN\_\_\_\_\_

RANDY WOODWARD\_\_\_\_\_

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON SEPTEMBER 11, 2023.

Documents:

[230911-COUNCIL MINUTES.PDF](#)

2. MINUTES OF THE SPECIAL MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING HELD ON SEPTEMBER 18, 2023.

Documents:

[230918-COUNCIL MINUTES- SPECIAL.PDF](#)

## VI. OLD BUSINESS

### 1. PUBLIC HEARING - CDBG PROJECT CLOSEOUT

Public Hearing in reference to receiving comments on the performance of the City of Coweta, Oklahoma, in regard to Community Development Block Grant funds (18829 CDBG 21) received by the City to replace waterlines in the Village Subdivision of the City of Coweta.

Documents:

[231002-CDBG PUBLIC HEARING - PROJECT CLOSEOUT.DOCX](#)  
[2023102-PUBLIC HEARING CLOSEOUT NOTICE.PDF](#)

### 2. CDBG GRANT ADMINISTRATION CONTRACT PAYMENT

AFFIRMATION OF THE ASSISTANT CITY MANAGER'S APPROVAL OF A CONTRACT PAYMENT TO INCOG IN THE AMOUNT OF \$22,000.00 FOR ADMINISTRATION SERVICES RELATED TO THE VILLAGE SUBDIVISION WATERLINE PROJECT GRANT. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[231002-STAFF REPORT VILLAGES WATERLINE GRANT ADMINISTRATION PAYMENT.PDF](#)  
[COWETA 18229 ADMIN INVOICE.PDF](#)

### 3. CHANGE ORDER - VILLAGE SUBDIVISION WATER LINE IMPROVEMENTS

AFFIRMATION OF THE ASSISTANT CITY MANAGER'S APPROVAL OF CHANGE ORDER NO. 2 IN FAVOR OF STRONGHAND, LLC RELATED TO THE VILLAGE SUBDIVISION WATER LINE IMPROVEMENTS PROJECT, INCREASING THE COST OF THAT PROJECT FROM \$561,498.90 TO \$574,205.41, AN INCREASE OF \$12,706.51.

Documents:

[231002-STAFF REPORT CHANGE ORDER 2 VILLAGE WATERLINE PROJECT .PDF](#)  
[CHANGE ORDER 2.PDF](#)

### 4. VILLAGE SUBDIVISION WATERLINE PROGRESS PAYMENTS

AFFIRMATION OF THE ASSISTANT CITY MANAGER'S APPROVAL OF PROGRESS PAYMENT NO. 4 IN THE AMOUNT OF \$78,159.53 AND THE ASSISTANT CITY MANAGER'S APPROVAL FINAL PAYMENT NO. 5 IN THE AMOUNT OF \$134,031.49 FOR THE VILLAGE SUBDIVISION WATERLINE PROJECT TO STRONGHAND, LLC. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[231002-STAFF REPORT VILLAGES WATERLINE PROJECT PAYMENTS.PDF](#)  
[PAY APP NO. 4.PDF](#)  
[PAY APP NO. 5 FINAL.PDF](#)

### 5. RESOLUTION 2023-37. CDBG WATERLINE GRANT PROJECT CLOSEOUT

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-37, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, ACCEPTING THE COMPLETED CDBG VILLAGE SUBDIVISION WATER LINE REPLACEMENT PROJECT (#18229 CDBG 21). (JULIE CASTEEN, ASSISTANT CITY MANAGER).

Documents:

[231002-STAFF REPORT VILLAGES WATERLINE ACCEPTANCE.PDF](#)  
[231002 RESO 2023-37 18829 CDBG 21 PROJECT CLOSEOUT.PDF](#)  
[18229 CDBG 21 VILLAGE WATERLINE MAINTENANCE BOND.PDF](#)

6. RESOLUTION 2023-36 REGARDING BUDGET AMENDMENTS FY 23-24  
DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-36, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2024. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[231002-SUPPLEMENTALS - GOVERNMENTAL ROLLOVERS.PDF](#)  
[231002-SUPPLEMENTALS RESO 2022-36-GOVT.PDF](#)

7. RESOLUTION 2023-39 ADOPTING BUDGET AMENDMENTS  
DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA FOR FISCAL YEAR ENDING JUNE 30, 2024. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[231002-SUPPLEMENTALS STAFF REPORT 2023-39.PDF](#)  
[231002-SUPPLEMENTALS RESO 2023-39-GOVT.PDF](#)  
[180221-DAN SIMON CASH RECEIPT.PDF](#)

8. SECTION 125 CAFETERIA PLAN  
DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-38, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, AUTHORIZING REVISIONS TO THE SECTION 125 PLAN FOR THE CITY OF COWETA. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[231002-SECTION 125 PLAN STAFF MEMO.PDF](#)  
[231002 RESO 2023-38 SECTION 125 CAFETERIA PLAN.PDF](#)  
[EXHIBIT A - SECTION 125 PREMIUM ONLY PLAN DOCUMENT.PDF](#)  
[EXHIBIT B - CITY OF COWETA SPD.PDF](#)

9. CITY ATTORNEY TO REPRESENT THE CITY OF COWETA IN CIVIL SUITS  
DISCUSSION AND APPROPRIATE ACTION RELATED TO AUTHORIZATION FOR THE CITY ATTORNEY TO REPRESENT THE CITY OF COWETA IN CIVIL SUITS RELATING TO ABATEMENT LIENS AND TO TAKE ANY ACTION AUTHORIZED BY THE CITY MANAGER OR ASSISTANT CITY MANAGER IN SUCH CASES.

VII. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

VIII. ADJOURNMENT

**IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.**