



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING
COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
COWETA CITY HALL, 310 S. BROADWAY
IMMEDIATELY FOLLOWING THE MEETING
OF THE COWETA PUBLIC WORKS AUTHORITY
MONDAY, SEPTEMBER 11, 2023 6:00 P.M

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chairman and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trustees will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the Trustees have been heard.

I. CALL TO ORDER

II. ROLL CALL

NAOMI HOGUE_____

LOGAN BROWN_____

HAROLD CHANCE_____

CAROLINE MARTIN_____

RANDY WOODWARD_____

III. CONSENT

(All matters under the "Consent Calendar" are considered by the Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from consent by request.)

1. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY HELD ON AUGUST 7, 2023.

Documents:

[230807-CIDA MINUTES.PDF](#)

IV. OLD BUSINESS

1. SHOP COWETA PROGRAM

DISCUSSION AND POSSIBLE ACTION TO APPROVE PROPOSED CHANGES TO THE ADMINISTRATION AND OPERATION OF THE ANNUAL SHOP COWETA PROGRAM. (ROGER KOLMAN, TRUST MANAGER)

Documents:

[230911 STAFF REPORT SHOP COWETA PROGRAM.PDF](#)

V. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

VI. ADJOURNMENT

**IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT,
PLEASE CONTACT CITY HALL BY 9:00 A.M. THE DAY OF THE MEETING.**

**MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
REGULAR MEETING
AUGUST 7, 2023, 6:31 P.M.**

The Trustees of the Coweta Industrial Development Authority met in regular session on Monday, August 7, 2023, at 6:31 p.m. following the meeting of the Coweta Public Works Authority at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

TRUSTEES PRESENT: Naomi Hogue, Logan Brown, Harold Chance, Caroline Martin, Randy Woodward.

I. CALL TO ORDER

The meeting was called to order by Chairman Hogue.

II. ROLL CALL

Roll call taken. Trustees were present as shown above.

III. CONSENT

Motion by Harold Chance, second by Logan Brown to approve the consent calendar items:

1. Minutes of the Joint Special Meeting of the Coweta City Council, Trustees of the Coweta Public Works Authority and the Trustees of the Coweta Industrial Development Authority held on June 5, 2023.
2. Minutes of the Coweta Industrial Development Authority Regular Meeting held on June 5, 2023.

Aye: Harold Chance
Logan Brown
Caroline Martin
Randy Woodward
Naomi Hogue

IV. OLD BUSINESS

1. JOINT RESOLUTION APPOINTING A TREASURER

Trust Manager, Roger Kolman, led the discussion and requested possible action on the adoption of Resolution 2023-29, appointing a treasurer to act for on and on behalf of each entity.

Motion by Harold Chance, second by Randy Woodward to adopt Resolution 2023-29, a joint resolution of City Council of the city of Coweta, Oklahoma, an Oklahoma Municipal Corporation, and the board of trustees of the Coweta Public Works Authority, an Oklahoma Public Trust, and the board of trustees of the Coweta Industrial Development Authority, an Oklahoma Public Trust, appointing a treasurer to act for on and on behalf of each entity.

**MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
REGULAR MEETING
AUGUST 7, 2023, 6:31 P.M.**

Aye: Harold Chance
Randy Woodward
Naomi Hogue
Logan Brown
Caroline Martin

2. RESOLUTION 2023-32 BANK SIGNATORIES

Trust Manager, Roger Kolman discussed and requested possible action on the adoption of Resolution 2023-32, approving the authorized signatories on certain accounts held by the First National Bank of Coweta.

Motion by Harold Chance, second by Randy Woodward to adopt Resolution 2023-32, a resolution of the trustees of the Coweta Industrial Development Authority, Coweta, Oklahoma, approving the authorized signatories on certain accounts held by First National Bank of Coweta

Aye: Harold Chance
Logan Brown
Caroline Martin
Randy Woodward
Naomi Hogue

3. RESOLUTION 2023-28 HOTEL/MOTEL TAX INCENTIVE AGREEMENT

Trust Manager, Roger Kolman discussed and requested possible action on the adoption of Resolution 2023-28, making a finding of continued public benefit and renewing the annual Hotel/Motel tax incentive agreement with Prenivi, LLC.

Motion by Harold Chance, second by Logan Brown to adopt Resolution 2023-28, a resolution of the trustees of the Coweta Industrial Development Authority, Coweta, Oklahoma, approving the finding of continued public benefit and renewing the annual Hotel/Motel tax incentive agreement with Prenivi, LLC.

Aye: Harold Chance
Logan Brown
Caroline Martin
Randy Woodward
Naomi Hogue

V. NEW BUSINESS

There was no new business.

**MINUTES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY
REGULAR MEETING
AUGUST 7, 2023, 6:31 P.M.**

VI. ADJOURNMENT

Chairman Hogue adjourned the meeting at 6:34 p.m.

Naomi Hogue, Chairman

Logan Brown, Trust Secretary



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Mémorandum

To: Honorable Chair and Members of the Board of Trustees
From: Roger Kolman, Trust Manager
Re: Shop Coweta Program
Date: 9/11/23

BACKGROUND

The Shop Coweta program has been a staple of the community for several years and has undergone some minor changes to the administration and operation of the program over that time. Currently, the city, through the Coweta Chamber of Commerce, purchases and then distributes approximately 1 million tickets to retailers and other businesses in the community. Those businesses then hand out tickets to their customers at the point of sale, using various methods to determine how many tickets each customer should receive. When the program is drawing to a close, the Chamber of Commerce collects the undistributed tickets from each business and then enters those returned ticket numbers into a spreadsheet to identify which tickets will NOT be eligible to win. Then the City, using a random number generator, selects the winning ticket numbers. Because not every ticket that is handed out gets kept by the customer, or the customer doesn't claim the prize, it is necessary to draw ticket numbers several times.

The Shop Coweta program currently provides \$7,500 in prizes and spends approximately \$3,200 for tickets each year. Staff would like to explore the opportunity to administer the program in a more efficient manner, saving on time, energy and the dollar investment in ticket purchases. Funds saved from not having to buy and distribute tickets can then be used to supplement the total prize pool, helping to return more money to the local economy.

Mandy Vavrinak will present the proposed changes to the administration and operation of the program at tonight's meeting.

STAFF RECOMMENDATION

Staff recommends approval of the proposed changes to the Shop Coweta Program.

ATTACHMENTS

N/A