



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | [www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

AGENDA - REGULAR MEETING  
COWETA CITY COUNCIL

COWETA CITY HALL, 310 S. BROADWAY  
MONDAY, SEPTEMBER 11, 2023 6:00 P.M.

**MEETING PROCEDURE:** Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

NAOMI HOGUE\_\_\_\_\_

LOGAN BROWN\_\_\_\_\_

HAROLD CHANCE\_\_\_\_\_

CAROLINE MARTIN\_\_\_\_\_

RANDY WOODWARD\_\_\_\_\_

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. PROCLAMATIONS/PRESENTATIONS

1. PRESENTATION OF PROPOSED CONCEPTUAL PARK PLAN

COUNTY ENGINEER RACHEL COOPER SHALL PRESENT A PROPOSED CONCEPTUAL PLAN FOR DRAINAGE, PARKING AND FACILITY IMPROVEMENTS AT THE COWETA SPORTS PARK.

VI. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. COWETA FALL FESTIVAL VENDORS

APPROVAL OF THE WAIVER OF LICENSE FEES AND BACKGROUND CHECKS REQUIRED BY ORDINANCE NO. 857 FOR COWETA CHAMBER OF COMMERCE REGISTERED VENDORS PARTICIPATING IN THE COWETA FALL FESTIVAL SEPTEMBER 14TH THROUGH THE 16TH, 2023. (ROGER KOLMAN, CITY MANAGER)

Documents:

[230911 STAFF REPORT FALL FESTIVAL VENDORS.PDF](#)

2. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON AUGUST 7, 2023.

Documents:

[230807-COUNCIL MINUTES.PDF](#)

VII. OLD BUSINESS

1. AWARD OF BID (TABLED FROM AUGUST MEETING)

DISCUSSION AND POSSIBLE ACTION ON AN AWARD OF BID TO THE LOWEST RESPONSIBLE BIDDER, TRI-STAR CONSTRUCTION, IN THE AMOUNT OF \$160,000.00 FOR THE CONSTRUCTION OF A PUBLIC PARKING LOT AT THE INTERSECTION OF HIGHWAY 72 AND CHESTNUT STREET. (ROGER KOLMAN, CITY MANAGER)

Documents:

[230807 COWETA PARKING LOT BID RECOMMENDATION.PDF](#)

2. LEASE FOR STORAGE BUILDING

DISCUSSION AND POSSIBLE ACTION TO APPROVE A 10-MONTH LEASE FOR STORAGE OF FIRE DEPARTMENT AND PUBLIC WORKS DEPARTMENT EQUIPMENT. (BRIAN WOODWARD, INTERIM FIRE CHIEF)

Documents:

[230911 STAFF REPORT BUILDING LEASE.PDF](#)

[230911 LEASE AGREEMENT.PDF](#)

3. PUBLIC BID EUFAULA BRIDGE

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE ISSUANCE OF A PUBLIC BID PACKAGE RELATED TO THE CONSTRUCTION OF A BRIDGE OVER THE CREEK ON EUFAULA AVENUE. (ROGER KOLMAN, CITY MANAGER)

Documents:

[230911 STAFF REPORT EUFAULA BRIDGE.PDF](#)

4. ESCROW AGREEMENT

DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO EXECUTE A CERTAIN ESCROW AGREEMENT AT BANCFIRST CORPORATE TRUST, PENDING REVIEW BY THE CITY ATTORNEY, IN THE AMOUNT OF \$450,000.00 PERTAINING TO THE EUFAULA AVENUE BRIDGE DEVELOPMENT AGREEMENT WITH RETAIL BUILDINGS, INC DATED FEBRUARY 9, 2023. (ROGER KOLMAN, CITY MANAGER)

Documents:

[230911 STAFF REPORT RESOLUTION ESCROW AGREEMENT.PDF](#)

[RBI BRIDGE DEVELOPMENT AGREEMENT.PDF](#)

5. PURCHASE OF POLICE VEHICLES

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PURCHASE OF FOUR (4) DODGE DURANGO POLICE VEHICLES FROM JOHN VANCE MOTORS IN THE COMBINED AMOUNT OF \$ 189,432.00 TO BE FUNDED FROM BUDGET LINE ITEM 12-5403.007. (MIKE BELL, CHIEF OF POLICE)

Documents:

[STAFF REPORT DODGE DURANGO.PDF](#)  
[FY24 CIP PROJECT COST PLANNING SHEET VEHICLES .PDF](#)  
[QUOTE FOR JOHN VANCE MOTORS.PDF](#)

6. POLICE VEHICLE EQUIPMENT

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF THE PURCHASE AND INSTALLATION OF EQUIPMENT FOR FOUR (4) NEW POLICE VEHICLES FROM L3HARRIS TECHNOLOGIES, INC., MEEKS GROUP, AND VISUAL FORCE, INC. IN THE COMBINED AMOUNT OF \$98,561.88 FUNDED FROM BUDGET LINE ITEM 12-5404.007. (MIKE BELL, CHIEF OF POLICE)

Documents:

[STAFF REPORT DODGE DURANGO EQUIPMENT .PDF](#)  
[COPY OF FY24 CIP PROJECT COST PLANNING SHEET EQUIPMENT VEHICLES .PDF](#)  
[QUOTE FOR HARRIS.PDF](#)  
[QUOTE FOR MEEKS.PDF](#)  
[QUOTE VISUAL FORCE.PDF](#)

7. CAD PURCHASE

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PURCHASE OF A COMPUTER AIDED DISPATCH SYSTEM FROM HUBER & ASSOCIATES, INC. IN THE TOTAL AMOUNT OF \$97,255.00 FUNDED FROM THE E911 FUND 12-5404.087. (MIKE BELL, CHIEF OF POLICE)

Documents:

[STAFF REPORT FOR CAD PURCHASE 2023-2024.PDF](#)  
[FY24 CIP PROJECT COST PLANNING SHEET CAD.PDF](#)  
[CAD USER LICENSE AGREEMENT.PDF](#)

8. RESOLUTION 2023-35 ACCEPTING SANITARY SEWER EASEMENT

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-35, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, ACCEPTING AS PUBLIC PROPERTY A 25-FOOT SANITARY SEWER LINE EASEMENT LOCATED WITHIN SECTION 1, TOWNSHIP 17 NORTH, RANGE 15 EAST OF THE INDIAN BASE AND MERIDIAN, CITY OF COWETA, WAGONER COUNTY, STATE OF OKLAHOMA. (ROBYN MURRAY, COMMUNITY DEVELOPMENT SUPERVISOR)

Documents:

[230911 STAFF REPORT RESOLUTION 2023-35.PDF](#)  
[230911 RESOLUTION 2023-35.PDF](#)

9. RESOLUTION 2023-36

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-36, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA FOR FISCAL YEAR ENDING JUNE 30, 2024. (ROGER KOLMAN, CITY MANAGER)

Documents:

[230911 STAFF REPORT RESOLUTION 2023-36.PDF](#)  
[230911-SUPPLEMENTALS RESO 2023-36-GOVT.PDF](#)

VIII. EXECUTIVE SESSION

(Pursuant to 25 O.S. Section 307 the City Council may enter into executive session for the purposes specifically provided in this section.)

1. DISCUSSION

REQUEST FOR AN EXECUTIVE SESSION FOR THE PURPOSES OF DISCUSSIONS RELATED TO THE PURCHASE OR APPRAISAL OF REAL PROPERTY IN ACCORDANCE WITH 25 O.S.

307.B.3. FOR A UTILITY EASEMENT AND MUNICIPAL USE PROPERTY.

2. POSSIBLE ACTION

THE CITY COUNCIL MAY TAKE ANY ACTION DEEMED NECESSARY BY THE CITY COUNCIL ARISING OUT OF THE DISCUSSIONS IN THE FOREGOING EXECUTIVE SESSION PERTAINING TO A UTILITY EASEMENT.

3. POSSIBLE ACTION

THE CITY COUNCIL MAY TAKE ANY ACTION DEEMED NECESSARY BY THE CITY COUNCIL ARISING OUT OF THE DISCUSSIONS IN THE FOREGOING EXECUTIVE SESSION PERTAINING TO MUNICIPAL USE PROPERTY.

4. DISCUSSION

DISCUSSION AND APPROPRIATE ACTION RELATED TO A PROPOSED EXECUTIVE SESSION PURSUANT TO 25 O.S. SECTION 307(B)(1) FOR THE PURPOSE OF DISCUSSING THE EMPLOYMENT OF CITY MANAGER ROGER KOLMAN, AND CONSIDERATION OF RENEWAL OF THE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF COWETA, THE COWETA PUBLIC WORKS AUTHORITY AND THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY AND ROGER KOLMAN FOR THE PERIOD OF TIME FROM OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024, UNDER SUBSTANTIALLY THE SAME TERMS AND CONDITIONS AS THE EXISTING EMPLOYMENT AGREEMENT EXPIRING ON OCTOBER 1, 2023.

5. POSSIBLE ACTION

DISCUSSION AND APPROPRIATE ACTION RELATED TO DISCUSSIONS HELD IN EXECUTIVE SESSION CONCERNING THE EMPLOYMENT OF CITY MANAGER ROGER KOLMAN, AND POSSIBLE RENEWAL OF THE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF COWETA, THE COWETA PUBLIC WORKS AUTHORITY AND THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY AND ROGER KOLMAN FOR THE PERIOD OF TIME FROM OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024, UNDER SUBSTANTIALLY THE SAME TERMS AND CONDITIONS AS THE EXISTING EMPLOYMENT AGREEMENT EXPIRING ON OCTOBER 1, 2023.

IX. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

X. ADJOURNMENT

**IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.**