



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | [www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

AGENDA - JOINT SPECIAL MEETING  
COWETA CITY COUNCIL  
COWETA PUBLIC WORKS AUTHORITY  
COWETA INDUSTRIAL DEVELOPMENT AUTHORITY  
COWETA CITY HALL, 310 S. BROADWAY  
MONDAY, JUNE 5, 2023 6:00 P.M.

**MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chairman and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trust Authority will act on an agenda item after comments from staff and the Trust Authority have been heard.**

I. CALL TO ORDER

II. ROLL CALL

NAOMI HOGUE\_\_\_\_\_

LOGAN BROWN\_\_\_\_\_

HAROLD CHANCE\_\_\_\_\_

CAROLINE MARTIN\_\_\_\_\_

RANDY WOODWARD\_\_\_\_\_

III. OLD BUSINESS

1. JOINT PUBLIC HEARING FY24 PROPOSED BUDGET

JOINT PUBLIC HEARING WITH THE CITY OF COWETA CITY COUNCIL, COWETA PUBLIC WORKS AUTHORITY AND THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY ON THE PROPOSED OPERATING/CAPITAL BUDGET FOR ALL FUNDS AND TRUST AUTHORITIES FOR THE FISCAL YEAR ENDING JUNE 30, 2024 (FY24). (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[230605-BUDGET PUBLIC HEARING.DOCX](#)

IV. ADJOURNMENT

**IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE CONTACT CITY HALL BY 9:00 A.M. THE DAY OF THE MEETING.**



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## Memorandum

To: Honorable Mayor and City Council  
Honorable PWA Chairman and Trustees  
Honorable CIDA Chairman and Trustees

From: Julie Casteen, Assistant City Manager

Re: Joint Public Hearing on the FY24 Proposed Budget

Date: June 2, 2023

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### **BACKGROUND**

In compliance with the Municipal Budget Act (the “Act”) and 60 O.S. §176, staff has prepared and submitted the proposed FY24 Budget for the City of Coweta, the Coweta Public Works Authority and the Coweta Industrial Development Authority. A public hearing is also required to allow the public to comment on the proposed budget. A notice of this public hearing was published in the Tulsa World on May 27, 2023 and the Wagoner County American-Tribune on May 31, 2023.

### **STAFF RECOMMENDATION:**

Staff recommends that the Mayor/Chairman open the joint public hearing and request comments from the public on the proposed budget. Once all public comments, if any, have been heard, staff recommends that the Mayor/Chairman close the public hearing.

### **ATTACHMENTS:**

Notice of Budget Public Hearing

CITY OF COWETA, OKLAHOMA  
 NOTICE OF PUBLIC HEARING  
 JUNE 5, 2023 - 6:00 P.M.  
 310 SOUTH BROADWAY, COWETA, OKLAHOMA  
 PROPOSED FY24 BUDGET

The City of Coweta, the Coweta Public Works Authority and the Coweta Industrial Development Authority will hold a joint public hearing on Monday, June 5, 2023 at 6:00 p.m. at 310 South Broadway, Coweta, Oklahoma for the purpose of allowing public input regarding the proposed budget for the fiscal year beginning July 1, 2023. All interested citizens of the City of Coweta are encouraged to attend this budget hearing.

The following is a preliminary summary of the proposed budget for Fiscal Year 2024. The proposed budget is available for public inspection at Coweta City Hall, 310 South Broadway, during normal business hours.

	GOVERNMENTAL FUNDS									ENTERPRISE FUNDS				Total All Funds
	General Fund	Street & Alley Fund	Cemetery Fund	Library Fund	Rural Fire Fund	Self Insurance Fund	E-911 Fund	Grant Fund	Capital Imp. Fund	Public Works Authority Utility Services	Public Works Authority Ambulance Services	Public Works Authority 1% Sales Tax Fund	Coweta Industrial Development Authority	
<b>REVENUES</b>														
Taxes	\$ 7,919,909	\$ -	\$ -	\$ -	\$ 160,000	\$ -	\$ 18,500	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 10,098,409
Licenses & Permits	119,000	-	-	-	-	-	-	-	-	-	-	-	-	119,000
Intergovernmental	217,000	87,000	-	12,500	-	-	90,000	-	-	-	-	-	-	406,500
Charges for Services	43,000	-	70,000	-	107,000	-	-	-	-	4,492,511	996,733	-	-	5,709,244
Fines & Forfeitures	189,000	-	-	-	-	-	-	-	-	-	-	-	-	189,000
Other Revenues	20,200	-	-	-	4,500	4,400	-	-	119,391	145,000	102,000	-	1,000	396,491
Investment Income	10,000	175	200	15	90	400	100	-	11,534	3,800	1,500	200	200	28,214
Debt Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers In	5,104,932	-	-	-	-	-	-	-	-	5,924,482	355,000	1,881,227	186,000	13,451,641
Use of Fund Balance	1,319,421	54,825	1,050	310	-	17,049	97,760	-	621,170	-	-	5,308,136	-	7,419,721
<b>Total Revenues</b>	<b>\$ 14,942,462</b>	<b>\$ 142,000</b>	<b>\$ 71,250</b>	<b>\$ 12,825</b>	<b>\$ 271,590</b>	<b>\$ 21,849</b>	<b>\$ 206,360</b>	<b>\$ -</b>	<b>\$ 2,752,095</b>	<b>\$ 10,565,793</b>	<b>\$ 1,455,233</b>	<b>\$ 7,189,563</b>	<b>\$ 187,200</b>	<b>\$ 37,818,220</b>
<b>EXPENDITURES</b>														
City Council	\$ 19,190	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,190
Administration	279,867	-	-	-	-	-	-	-	-	-	-	-	-	279,867
Finance	176,988	-	-	-	-	-	-	-	-	-	-	-	-	176,988
City Attorney	25,000	-	-	-	-	-	-	-	-	-	-	-	-	25,000
Municipal Court	161,549	-	-	-	-	-	-	-	-	-	-	-	-	161,549
Police	2,164,190	-	-	-	-	-	-	-	-	-	-	-	-	2,164,190
Animal Control	96,485	-	-	-	-	-	-	-	-	-	-	-	-	96,485
Fire	1,376,782	-	-	-	169,153	-	-	-	-	-	-	-	-	1,545,935
Civil Defense	8,847	-	-	-	-	-	-	-	-	-	-	-	-	8,847
Community Development	427,101	-	-	-	-	-	-	-	-	-	-	-	-	427,101
Cemetery	114,111	-	10,000	-	-	-	-	-	-	-	-	-	-	124,111
Parks & Recreation	172,378	-	-	-	-	-	-	-	-	-	-	-	-	172,378
Streets	431,177	142,000	-	-	-	-	-	-	-	-	-	-	-	573,177
Library	310,264	-	-	12,825	-	-	-	-	-	-	-	-	-	323,089
Non-Departmental	833,175	-	-	-	-	-	-	-	-	543,774	-	-	-	1,376,949
Insurance programs	-	-	-	-	-	21,849	-	-	-	-	-	-	-	21,849
E-911 Operations	-	-	-	-	-	-	206,360	-	-	-	-	-	-	206,360
Capital Improvements	-	-	-	-	-	-	-	1,513,295	-	280,800	-	6,150,000	-	7,944,095
Water	-	-	-	-	-	-	-	-	-	960,685	-	-	-	960,685
Sewer	-	-	-	-	-	-	-	-	-	320,712	-	-	-	320,712
Solid Waste	-	-	-	-	-	-	-	-	-	800,877	-	-	-	800,877
Administration	-	-	-	-	-	-	-	-	-	386,831	-	-	-	386,831
Finance	-	-	-	-	-	-	-	-	-	360,485	-	-	-	360,485
Debt Service	-	-	-	-	-	-	-	-	-	1,867,947	-	1,039,563	-	2,907,510
Ambulance Service	-	-	-	-	-	-	-	-	-	-	1,445,620	-	-	1,445,620
Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	155,300	155,300
Transfers to Other Funds	7,010,909	-	61,250	-	97,000	-	-	-	1,238,800	5,043,682	-	-	-	13,451,641
Transfer to Fund Balance	15,028	-	-	-	5,437	-	-	-	-	-	9,613	-	31,900	61,978
Designated Reserves	1,319,421	-	-	-	-	-	-	-	-	20,000	-	-	-	1,339,421
<b>Total Expenditures</b>	<b>\$ 14,942,462</b>	<b>\$ 142,000</b>	<b>\$ 71,250</b>	<b>\$ 12,825</b>	<b>\$ 271,590</b>	<b>\$ 21,849</b>	<b>\$ 206,360</b>	<b>\$ -</b>	<b>\$ 2,752,095</b>	<b>\$ 10,585,793</b>	<b>\$ 1,455,233</b>	<b>\$ 7,189,563</b>	<b>\$ 187,200</b>	<b>\$ 37,838,220</b>
Net Change in Fund Balance	\$ 15,028	\$ (54,825)	\$ (1,050)	\$ (310)	\$ 5,437	\$ (17,049)	\$ (97,760)	\$ -	\$ (621,170)	\$ -	\$ 9,613	\$ (5,308,136)	\$ 31,900	\$ (6,038,322)
Beginning Fund Balance	\$ 10,354,667	\$ 148,933	\$ 417,073	\$ 41,092	\$ 406,667	\$ 99,759	\$ 222,069	\$ 370,135	\$ 4,516,260	\$ 7,713,315	\$ 357,650	\$ 5,329,740	\$ 220,748	\$ 30,198,107
Ending Fund Balance	\$ 10,369,695	\$ 94,108	\$ 416,023	\$ 40,782	\$ 412,104	\$ 82,710	\$ 124,309	\$ 370,135	\$ 3,895,090	\$ 7,713,315	\$ 367,263	\$ 21,604	\$ 252,648	\$ 24,159,785

Dated this 24th Date of May, 2023

/Julie Casteen/  
 City Clerk/Treasurer  
 City of Coweta