



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | [www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

AGENDA - REGULAR MEETING  
COWETA CITY COUNCIL  
COWETA CITY HALL, 310 S. BROADWAY  
MONDAY, JUNE 5, 2023 6:00 P.M.  
FOLLOWING JOINT SPECIAL MEETING

**MEETING PROCEDURE:** Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will act on an agenda item after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

NAOMI HOGUE\_\_\_\_\_

LOGAN BROWN\_\_\_\_\_

HAROLD CHANCE\_\_\_\_\_

CAROLINE MARTIN\_\_\_\_\_

RANDY WOODWARD\_\_\_\_\_

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. VILLAGE SUBDIVISION WATER LINE PROJECT PAYMENTS

AFFIRMATION OF THE CITY MANAGER'S APPROVAL OF PAYMENTS TO STRONGHAND, LLC RELATED TO THE VILLAGE SUBDIVISION WATER LINE IMPROVEMENTS CDBG PROJECT IN THE AMOUNT OF \$182,554.89 ON APRIL 6, 2023 AND \$96,014.28 ON MAY 5, 2023. (ROGER KOLMAN, CITY MANAGER)

Documents:

[230605 STAFF REPORT CDBG PAY REQUESTS.PDF](#)  
[PAY APP NO. 1.PDF](#)  
[PAY APP NO. 2.PDF](#)

2. CHANGE ORDER - VILLAGE SUBDIVISION WATER LINE IMPROVEMENTS

AFFIRMATION OF THE CITY MANAGER'S APPROVAL OF CHANGE ORDER NO. 1 IN FAVOR OF THE CITY OF COWETA RELATED TO THE VILLAGE SUBDIVISION WATER LINE IMPROVEMENTS

PROJECT, DECREASING THE COST OF THAT PROJECT FROM \$561,538.65 TO \$561,498.90, A DECREASE OF \$39.75. (ROGER KOLMAN, CITY MANAGER)

Documents:

[230605 STAFF REPORT CHANGE ORDER 1 CDBG PROJECT.PDF](#)  
[CHANGE ORDER NO. 1.PDF](#)

3. COWETA PUBLIC LIBRARY BOARD APPOINTMENTS

APPOINTMENT OF MS. MEGHAN JONES AS LIBRARY BOARD MEMBER, MS. JUDY CHRISMAN AS LIBRARY BOARD MEMBER, AND MS. MIRANDA HOWARD AS LIBRARY BOARD MEMBER, EACH WITH A TERM ENDING MAY, 2026. (JULIA STEPHENS, LIBRARY DIRECTOR)

Documents:

[230605 STAFF REPORT LIBRARY BOARD.PDF](#)

4. MINUTES OF THE JOINT SPECIAL MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL/COWETA PUBLIC WORKS AUTHORITY/COWETA INDUSTRIAL DEVELOPMENT AUTHORITY JOINT SPECIAL MEETING HELD ON MAY 1, 2023. (JULIE CASTEEN, ASSISTANT CITY MANAGER/CITY CLERK)

Documents:

[230501 JOINT SPECIAL MEETING MINUTES.PDF](#)

5. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON MAY 1, 2023. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[230501 COUNCIL REGULAR MEETING MINUTES.PDF](#)

6. ROAD CLOSURE - COWETA FALL FESTIVAL

APPROVAL OF A REQUEST FROM THE COWETA CHAMBER OF COMMERCE FOR THE CLOSURE OF HIGHWAY 72 AND CERTAIN CITY STREETS FOR EVENTS RELATED TO THE COWETA FALL FESTIVAL FROM SEPTEMBER 13TH, 2023 TO SEPTEMBER 17TH, 2023. (ROGER KOLMAN, CITY MANAGER)

Documents:

[230605 CHAMBER OF COMMERCE REQUEST.PDF](#)

VI. OLD BUSINESS

1. RESOLUTION 2023-18 ON FY24 BUDGET ADOPTION

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION NO. 2023-18, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ADOPTING THE BUDGET FOR THE GENERAL FUND, STREET AND ALLEY FUND, CEMETERY FUND, LIBRARY FUND, SELF INSURANCE FUND, E-911 FUND, RURAL FIRE FUND, GRANTS FUND, AND CAPITAL IMPROVEMENT FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024, PROVIDING FOR THE INVESTMENT OF SAID FUNDS, AND INCLUDING ANY POSSIBLE AMENDMENTS TO THE PROPOSED BUDGET, INCLUDING ADDING, DELETING, INCREASING, OR DECREASING ANY APPROPRIATIONS, EXPENDITURES, AND THE AMOUNTS THEREOF. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[230605 STAFF REPORT RESOLUTION 2023-18.PDF](#)  
[230605 RESOLUTION 2023-18.PDF](#)

2. ORDINANCE 869 - REZONING CZ 23-04

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF ORDINANCE 869, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA RELATED TO THE REZONING OF PROPERTY FROM LIGHT INDUSTRIAL (IL) TO GENERAL COMMERCIAL (CG), LOCATED IN SECTION 19, TOWNSHIP 17 NORTH, RANGE 16 EAST OF THE INDIAN BASE AND MERIDIAN, CITY OF COWETA, WAGONER COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE UNITED STATES GOVERNMENT SURVEY THEREOF, AND GENERALLY LOCATED EAST OF STATE HIGHWAY 51B AND WEST OF SOUTH 305 EAST AVENUE. (ROBYN MURRAY, COMMUNITY DEVELOPMENT SUPERVISOR)

Documents:

[230605 STAFF REPORT CZ 23-04.PDF](#)  
[230605 ORDINANCE 869.PDF](#)  
[ZONING MAP.PDF](#)  
[LOCATION MAP.PDF](#)

3. DECLARATION OF AN EMERGENCY ORDINANCE 869

DISCUSSION AND POSSIBLE ACTION TO DECLARE AN EMERGENCY REGARDING ORDINANCE 869 MAKING IT EFFECTIVE IMMEDIATELY UPON PASSAGE AND APPROVAL.

4. CZ 23-05 SUP

DISCUSSION AND POSSIBLE ACTION ON AN APPLICATION TO ESTABLISH A SPECIFIC USE PERMIT CZ 23-05 SUP ESTABLISHING OVERNIGHT CAMPING FOR RECREATIONAL VEHICLES (RV PARK) ON PROPERTY ZONED GENERAL COMMERCIAL (CG) (AS ESTABLISHED BY CZ 23-04) LOCATED IN SECTION NINETEEN (19), TOWNSHIP SEVENTEEN (17) NORTH, RANGE SIXTEEN (16) EAST, OF THE INDIAN BASE AND MERIDIAN, CITY OF COWETA, WAGONER COUNTY, STATE OF OKLAHOMA. (ROBYN MURRAY, COMMUNITY DEVELOPMENT SUPERVISOR)

Documents:

[230605 STAFF REPORT CZ-23-05.PDF](#)  
[CONCEPTUAL SITE PLAN.PDF](#)  
[LIGHTING AND ENTRY GATE EXAMPLES.PDF](#)  
[EXISTING CONDITIONS PLAN.PDF](#)  
[SUP TEXT.PDF](#)  
[SURROUNDING ZONING AND LAND USE PLAN.PDF](#)

5. ORDINANCE 868 - REZONING CZ 23-03

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF ORDINANCE 868, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA RELATED TO THE REZONING OF PROPERTY FROM RESIDENTIAL SINGLE-FAMILY (RS-3) TO GENERAL COMMERCIAL (CG), LOCATED IN SECTION 18, TOWNSHIP 17 NORTH, RANGE 16 EAST OF THE INDIAN BASE AND MERIDIAN, CITY OF COWETA, WAGONER COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE UNITED STATES GOVERNMENT SURVEY THEREOF, AND LOCATED AT 102 S BRISTOW AVENUE. (ROGER KOLMAN, CITY MANAGER)

Documents:

[230605 STAFF REPORT CZ 23-03.PDF](#)  
[230605 ORDINANCE 868.PDF](#)  
[AERIAL MAP.PDF](#)  
[ZONING MAP.PDF](#)

6. DECLARATION OF AN EMERGENCY ORDINANCE 868

DISCUSSION AND POSSIBLE ACTION TO DECLARE AN EMERGENCY REGARDING ORDINANCE 868 MAKING IT EFFECTIVE IMMEDIATELY UPON PASSAGE AND APPROVAL.

7. RESOLUTION 2023-17 ACCEPTING INFRASTRUCTURE

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-17, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ACCEPTING AS DEDICATED PUBLIC IMPROVEMENTS CERTAIN PAVING, GRADING, SANITARY SEWER, AND DRAINAGE IMPROVEMENTS AS SHOWN ON THE FINAL PLAT OF THE WOODS SUBDIVISION, BLOCKS 6 THROUGH 9, LOCATED WITHIN SECTION 36, TOWNSHIP 18 NORTH, RANGE 15 EAST OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA. (ROBYN MURRAY, COMMUNITY DEVELOPMENT SUPERVISOR)

Documents:

[230605 STAFF REPORT RESOLUTION 2023-17.PDF](#)  
[230605 RESOLUTION 2023-17.PDF](#)  
[230605 ENGINEERING LETTER WOODS 6-9.PDF](#)  
[230605 WOODS 6-9 RECORD DRAWINGS.PDF](#)

8. FINAL PLAT - THE WOODS BLOCKS 6-9

DISCUSSION AND POSSIBLE ACTION ON A REQUEST FOR APPROVAL OF THE FINAL PLAT OF THE WOODS BLOCKS 6 THROUGH 9, PART OF PUD NO. R 13-02, A SUBDIVISION OF APPROXIMATELY 18.695 ACRES, MORE OR LESS, WITH 58 LOTS THAT INCLUDES RS-2 (RESIDENTIAL SINGLE-FAMILY) AND RM-1 (RESIDENTIAL MULTI-FAMILY) ZONING, LOCATED IN SECTION 36, TOWNSHIP 18 NORTH, RANGE 15 EAST OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA. (ROBYN MURRAY, COMMUNITY DEVELOPMENT SUPERVISOR)

Documents:

[230605 STAFF REPORT FINAL PLAT WOODS BLOCKS 6-9.PDF](#)  
[230112\\_FINAL PLAT.PDF](#)  
[LOCATION MAP.PDF](#)

9. PARKING LOT BID

DISCUSSION AND POSSIBLE ACTION TO DIRECT STAFF TO ISSUE A PUBLIC BID FOR A PUBLIC PARKING LOT TO BE CONSTRUCTED ON THE NORTHWEST CORNER OF HIGHWAY 72 AND CHESTNUT. (ROGER KOLMAN, CITY MANAGER)

Documents:

[230605 STAFF REPORT PARKING LOT PROJECT.PDF](#)  
[2023-05-15\\_22-151 PAVING PLAN \(003\).PDF](#)

10. RESOLUTION 2023-21 MASTER FEE SCHEDULE

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-21, A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA, AN OKLAHOMA MUNICIPAL CORPORATION, AND THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY, AN OKLAHOMA PUBLIC TRUST, AND THE BOARD OF TRUSTEES OF THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY, AN OKLAHOMA PUBLIC TRUST, ESTABLISHING A MASTER FEE SCHEDULE CONFIRMING AND MODIFYING FEES, FINES AND RATES CHARGED BY THE CITY OF COWETA, THE COWETA PUBLIC WORKS AUTHORITY, AND THE COWETA INDUSTRIAL DEVELOPMENT AUTHORITY. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[230605 STAFF REPORT RESOLUTION 2023-21.PDF](#)  
[230605 RESOLUTION 2023-21.PDF](#)  
[FY24 MASTER FEE SCHEDULE.PDF](#)

11. RESOLUTION 2023-22 REGARDING BUDGET AMENDMENTS FY23

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-22, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF

THE CITY OF COWETA, OKLAHOMA, FOR FISCAL YEAR ENDING JUNE 30, 2023. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[230605 STAFF REPORT RESOLUTION 2023-22.PDF](#)  
[230605 RESOLUTION 2023-22.PDF](#)

VII. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

VIII. ADJOURNMENT

**IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.**