



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, JANUARY 9, 2023 6:00 P.M.

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will act on an agenda item after comments from staff and the City Council have been heard.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
EVETTE YOUNG _____
HAROLD CHANCE _____
NAOMI HOGUE _____
LOGAN BROWN _____
RANDY WOODWARD _____
- IV. GENERAL CITY COUNCIL COMMENTS
(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)
- V. PROCLAMATIONS/PRESENTATIONS
 1. PRESENTATION OF AWARD
PRESENTATION OF THE OKLAHOMA MUNICIPAL LEAGUE HONOR ROLL OF SERVICE AWARD TO VESTER SPEARS IN RECOGNITION OF OVER 25 YEARS OF EMPLOYMENT WITH THE CITY OF COWETA. (DWAYNE ELAM, OML BOARD DISTRICT 2)
- VI. CONSENT
(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)
 1. MINUTES OF THE REGULAR MEETING
APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON DECEMBER 5, 2022. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[221205 MINUTES OF THE CITY COUNCIL.PDF](#)
 2. SURPLUS PROPERTY
APPROVAL OF A DECLARATION OF SURPLUS ON THE FOLLOWING AND AUTHORIZATION FOR THE CITY MANAGER TO DISPOSE OF ACCORDINGLY:
 1. CITY HALL DOOR ACCESS SYSTEM
 2. COWETA PUBLIC LIBRARY SECURITY CAMERA SYSTEM

3. CHRISTMAS DECORATIONS - 12 BELLS AND 12 WREATHS

(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[230109 STAFF REPORT SURPLUS ITEMS.PDF](#)
[SURPLUS FORM CITY HALL DOOR ACCESS SYSTEM.PDF](#)
[SURPLUS FORM LIBRARY CAMERAS.PDF](#)
[SURPLUS FORM CHRISTMAS DECORATIONS.PDF](#)

3. INCOG REPRESENTATION

APPROVAL OF THE REAPPOINTMENT OF MAYOR EVETTE YOUNG AS THE CITY'S REPRESENTATIVE TO THE INCOG BOARD OF DIRECTORS AND THE INCOG GENERAL ASSEMBLY AND CITY MANAGER ROGER KOLMAN AS COWETA'S ALTERNATE REPRESENTATIVE FOR BOTH BODIES. (ROGER KOLMAN, CITY MANAGER)

4. APPOINTMENT TO THE PLANNING COMMISSION

CONFIRMATION OF THE APPOINTMENT OF KRISTI RENTIE TO THE COWETA PLANNING COMMISSION AND COWETA BOARD OF ADJUSTMENT BY THE MAYOR OF THE CITY OF COWETA, OKLAHOMA FOR AN UNEXPIRED TERM ENDING JUNE 1, 2023.

Documents:

[230109 STAFF REPORT APPOINTMENT OF PC MEMBER.PDF](#)

5. REAPPOINTMENT TO PLANNING COMMISSION AND BOARD OF ADJUSTMENT

CONFIRMATION OF THE REAPPOINTMENT OF JESSICA MORRIS TO THE COWETA PLANNING COMMISSION AND COWETA BOARD OF ADJUSTMENT BY THE MAYOR OF THE CITY OF COWETA, OKLAHOMA FOR A TERM ENDING JUNE 1, 2025. (ROBYN MURRAY, COMMUNITY DEVELOPMENT SUPERVISOR)

Documents:

[230109 STAFF REPORT REAPPOINTMENT OF PC MEMBER.PDF](#)

VII. OLD BUSINESS

1. FISCAL YEAR 2021-2022 AUDITED FINANCIAL REPORT AND OPERATING REPORT

PRESENTATION OF THE ANNUAL AUDITED FINANCIAL REPORT AND OPERATING REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2022 AND DISCUSSION AND POSSIBLE ACTION TO ACKNOWLEDGE RECEIPT THEREOF. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[230109 STAFF REPORT FY22 AUDITED FINANCIAL STATEMENTS.PDF](#)
[FY22 COC ANNUAL FINANCIAL REPORT-M.PDF](#)

2. FY23 AUDIT CONTRACT

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF THE ENGAGEMENT OF ELFRINK AND ASSOCIATES, PLLC TO PROVIDE AUDITING SERVICES FOR THE FISCAL YEAR ENDING JUNE 30, 2023 IN THE AMOUNT OF TWENTY-FOUR THOUSAND NINE HUNDRED DOLLARS AND NO CENTS (\$24,900.00) WITH HALF BEING PAID BY THE COWETA PUBLIC WORKS AUTHORITY, AND AUTHORIZATION FOR THE MAYOR TO ACCEPT AND SIGN ALL DOCUMENTS. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[230109 STAFF REPORT AUDIT CONTRACT.PDF](#)
[FY23 COWETA ENGAGEMENT LETTER.PDF](#)

3. EMPLOYEE ASSISTANCE PROGRAM CONTRACT
DISCUSSION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH EMPLOYEE ASSISTANCE ASSOCIATES AND CONSULTANTS OF OKLAHOMA, PLLC TO PROVIDE EMPLOYEE ASSISTANCE PROGRAM SERVICES, AND AUTHORIZATION FOR THE MAYOR TO SIGN ALL DOCUMENTS. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[230109 STAFF REPORT EAP AGREEMENT.PDF](#)
[2023 CITY OF COWETA AGREEMENT.PDF](#)

4. RESOLUTION 2023-01 ACCEPTING INFRASTRUCTURE
DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2023-01, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ACCEPTING AS DEDICATED PUBLIC IMPROVEMENTS CERTAIN PAVING, GRADING, SANITARY SEWER AND DRAINAGE IMPROVEMENTS AS SHOWN ON THE FINAL PLAT FOR THE WOODS PHASE I SUBDIVISION LOCATED WITHIN SECTION 36, TOWNSHIP 18 NORTH, RANGE 15 EAST OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA. (ROBYN MURRAY, COMMUNITY DEVELOPMENT SUPERVISOR)

Documents:

[230109 STAFF REPORT RESOLUTION 2023-01.PDF](#)
[230109 RESOLUTION 2023-01.PDF](#)
[230109 ENGINEERING LETTER.PDF](#)
[230109 WOODS AS BUILT DRAWINGS.PDF](#)
[230109 WOODS PAVING BONDS.PDF](#)
[230109 WOODS SEWER BONDS.PDF](#)
[230109 WOODS STORM SEWER BONDS.PDF](#)

5. RESOLUTION 2023-02 ACCEPTING CERTAIN PUBLIC INFRASTRUCTURE
DISCUSSION AND POSSIBLE APPROVAL OF THE ADOPTION OF RESOLUTION 2023-02, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA ACCEPTING AS PUBLIC INFRASTRUCTURE SEWER IMPROVEMENTS CONSTRUCTED IN ACCORDANCE WITH A CERTAIN PRIVATELY FUNDED PUBLIC INFRASTRUCTURE IMPROVEMENTS AGREEMENT WITH TULSA L DEV., LLC. (ROBYN MURRAY, COMMUNITY DEVELOPMENT SUPERVISOR)

Documents:

[230109 STAFF REPORT RESOLUTION 2023-02.PDF](#)
[230109 RESOLUTION 2023-02.PDF](#)
[230109 MAINTENANCE BOND SEWER IMPROVEMENTS.PDF](#)
[230109 ENGINEERING LETTER 1.PDF](#)
[230109 ENGINEERING LETTER 2.PDF](#)

VIII. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

IX. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.