



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | [www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

**AGENDA - REGULAR MEETING**  
**COWETA PUBLIC WORKS AUTHORITY**  
**COWETA CITY HALL, 310 S. BROADWAY**  
**IMMEDIATELY FOLLOWING THE MEETING**  
**OF THE COWETA CITY COUNCIL**  
**MONDAY, JANUARY 8, 2024 6:00 P.M.**

**MEETING PROCEDURE:** Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Chairman and keep your comments as brief as possible. Individuals addressing the Trustees must identify themselves by name prior to making any comments. The Trust Authority will consider, discuss, and may take action on, approve, adopt, amend, reject, deny, table, or not take action on any item listed on this agenda after comments from staff and the Trust Authority have been heard.

I. CALL TO ORDER

II. ROLL CALL

NAOMI HOGUE \_\_\_\_\_

HAROLD CHANCE \_\_\_\_\_

CAROLINE MARTIN \_\_\_\_\_

RANDY WOODWARD \_\_\_\_\_

III. CONSENT

(All matters under the "Consent Calendar" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from consent by request.)

1. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY HELD ON DECEMBER 4, 2023.

Documents:

[231204-PWA MINUTES.PDF](#)

2. MINUTES OF THE SPECIAL MEETING

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE COWETA PUBLIC WORKS AUTHORITY HELD ON DECEMBER 21, 2023.

Documents:

[231221-PWA MINUTES- SPECIAL MEETING.PDF](#)

IV. CONSIDER ITEMS REMOVED FROM CONSENT

V. ADMINISTRATION

1. WWTP STATUS UPDATE

DISCUSS THE STATUS OF THE WASTEWATER TREATMENT PLANT RELATED TO SEPTIC DISPOSAL CONTRACTORS DEPOSITING SEWAGE INTO COWETA'S WASTEWATER TREATMENT OR WASTEWATER COLLECTION FACILITIES.

VI. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

VII. ADJOURNMENT

**IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE CONTACT CITY HALL BY 9:00 A.M. THE DAY OF THE MEETING.**

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING  
DECEMBER 4, 2023, 7:00 P.M.**

The Trustees of the Coweta Public Works Authority met in regular session on Monday, December 4, 2023, at 7:00 p.m. following the meeting of the Coweta City Council at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

**TRUSTEES PRESENT:** Naomi Hogue, Caroline Martin, Randy Woodward.

**TRUSTEES ABSENT:** Harold Chance

**I. CALL TO ORDER**

The meeting was called to order by Chairman Hogue.

**II. ROLL CALL**

Roll call taken. Trustees were present as shown above.

**III. CONSENT**

Motion by Naomi Hogue, second by Randy Woodward to approve the consent calendar items:

1. Minutes of the Coweta Public Works Authority Regular Meeting held on November 6, 2023.
2. Minutes of the Coweta Public Works Authority Special Meeting held on November 20, 2023.
3. Approval of the City of Coweta revised 2024 Holiday calendar that was previously approved on November 6, 2023.
4. Approval of Resolution 2023-44 adopting budget amendments, a resolution of the Board of Trustees of Coweta Public Works Authority, Coweta, Oklahoma, adopting amendments to the annual appropriations for the budget of the Coweta Public Works Authority for fiscal year ending June 30, 2024.

Aye: Naomi Hogue  
Randy Woodward  
Caroline Martin

**IV. CONSIDER ITEMS REMOVED FROM CONSENT**

No items removed.

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY REGULAR MEETING  
DECEMBER 4, 2023, 7:00 P.M.**

**V. ADMINISTRATION**

**1. AWARD OF BID**

Review of bids received, discussion and possible award of a bid for replacement of equipment at the Water Treatment Plant (turbidimeters, controllers, chlorine analyzers and related equipment), and authorization for the Interim City Manager to execute a contract and any other documents related to the project.

No action taken as no bids were submitted. The bid request will be republished on December 11<sup>th</sup> with bid openings scheduled for December 18<sup>th</sup> at 2:00 p.m.

**2. AWARD OF BID**

Review of bids received, discussion and possible award of a bid for replacement of equipment at the Wastewater Treatment Plant (controllers, chlorine analyzers and related equipment), and authorization for the Interim City Manager to execute a contract and any other documents related to the project.

No action taken as no bids were submitted. The bid request will be republished on December 11<sup>th</sup> with bid openings scheduled for December 18<sup>th</sup> at 2:00 p.m.

**VI. NEW BUSINESS**

(Business which was not foreseen prior to the posting of the agenda.)

No new business.

**VIII. ADJOURNMENT**

Chairman Hogue adjourned the meeting at 7:03 p.m.

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Naomi Hogue, Chairman

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Marcy Kilgore, Trust Secretary

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY SPECIAL MEETING  
DECEMBER 21, 2023, 6:13 P.M.**

The Trustees of the Coweta Public Works Authority met in special session on Thursday, December 21, 2023, at 6:13 p.m. following the meeting of the Coweta City Council at the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

**TRUSTEES PRESENT:** Naomi Hogue, Harold Chance, Caroline Martin, Randy Woodward.

**I. CALL TO ORDER**

The meeting was called to order by Chairman Hogue.

**II. ROLL CALL**

Roll call taken. Trustees were present as shown above.

**III. ADMINISTRATION**

**1. SELECTION OF VICE-CHAIRMAN**

Discussion and appropriate action on the selection of a Vice-Chairman for the Coweta Public Works Authority.

Motion by Naomi Hogue, second by Caroline Martin to appoint Harold Chance as Vice-Chairman for the Coweta Public Works Authority.

Aye: Naomi Hogue  
Caroline Martin  
Harold Chance  
Randy Woodward

**2. EASEMENT ACCEPTANCE**

Discuss and consider acceptance of a drainage easement from Barbara and Steven Wolfe.

Motion by Harold Chance, second by Randy Woodward to accept a drainage easement from Barbara and Steven Wolfe

Aye: Harold Chance  
Randy Woodward  
Naomi Hogue  
Caroline Martin

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**3. ODEQ CONSENT ORDER**

Discuss and consider approval of a consent order between the Coweta Public Works Authority and the Oklahoma Department of Environmental Quality in case number 23-186, and authorization for the chairperson to execute the consent order.

Motion by Harold Chance, second by Caroline Martin to approve a consent order between the Coweta Public Works Authority and the Oklahoma Department of Environmental Quality in case number 23-186, and the authorization for the Chairperson to execute the consent order.

Aye: Harold Chance  
Caroline Martin  
Naomi Hogue  
Randy Woodward

**4. RESOLUTION 2023-46 ADOPTING BUDGET AMENDMENTS**

Discuss and consider action related to the adoption of Resolution 2023-46, a Resolution of the Board of Trustees of the Coweta Public Works Authority adopting amendments to the annual appropriations for the budget of the Coweta Public Works Authority for fiscal year ending June 30, 2024.

Motion by Naomi Hogue, second by Caroline Martin to adopt Resolution 2023-46, a Resolution of the Board of Trustees of the Coweta Public Works Authority adopting amendments to the annual appropriations for the budget of the Coweta Public Works Authority for fiscal year ending June 30, 2024.

Aye: Naomi Hogue  
Caroline Martin  
Harold Chance  
Randy Woodward

**5. AWARD OF BID-WTP**

Discussion and possible award of bid for replacement of equipment at the Water Treatment Plant (turbidimeters, controllers, chlorine analyzers and related equipment) and authorization for the authorization for the Interim Trust Manager to execute a contract and any other documents related to the project.

Motion Harold Chance, second by Naomi Hogue per staff recommendations to approve award of a bid for replacement of equipment at the Water Treatment Plant (turbidimeters, controllers, chlorine analyzers and related equipment) and authorization for the

**MINUTES OF THE COWETA PUBLIC WORKS AUTHORITY SPECIAL MEETING  
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authorization for the Interim Trust Manager to execute a contract and any other documents related to the project.

Aye: Harold Chance  
Naomi Hogue  
Caroline Martin  
Randy Woodward

**6. AWARD OF BID- WWTP**

Discussion and possible award of bid for replacement of equipment at the Wastewater Treatment Plant (turbidimeters, controllers, chlorine analyzers and related equipment) and authorization for the authorization for the Interim Trust Manager to execute a contract and any other documents related to the project.

Motion Harold Chance, second Randy Woodward per staff recommendations to approve award of a bid for replacement of equipment at the Water Treatment Plant (turbidimeters, controllers, chlorine analyzers and related equipment) and authorization for the authorization for the Interim Trust Manager to execute a contract and any other documents related to the project.

Aye: Harold Chance  
Randy Woodward  
Naomi Hogue  
Caroline Martin

**IV. ADJOURNMENT**

Chairman Hogue adjourned the meeting at 6:19 p.m.

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Naomi Hogue, Chairman

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Marcy Kilgore, Trust Secretary