



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | [www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

AGENDA - REGULAR MEETING  
COWETA CITY COUNCIL  
COWETA CITY HALL, 310 S. BROADWAY  
MONDAY, JANUARY 4, 2021 6:00 P.M.

**MEETING PROCEDURE:** Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will act on an agenda item after comments from staff and the City Council have been heard.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL  
EVETTE YOUNG \_\_\_\_\_  
HAROLD CHANCE \_\_\_\_\_  
NAOMI HOGUE \_\_\_\_\_  
LOGAN BROWN \_\_\_\_\_  
RANDY WOODWARD \_\_\_\_\_
- IV. GENERAL CITY COUNCIL COMMENTS  
(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)
- V. CONSENT  
(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)
  1. INCOG REPRESENTATION  
APPROVAL OF THE REAPPOINTMENT OF MAYOR EVETTE YOUNG AS THE CITY'S REPRESENTATIVE TO THE INCOG BOARD OF DIRECTORS AND THE INCOG GENERAL ASSEMBLY AND CITY MANAGER ROGER KOLMAN AS COWETA'S ALTERNATE REPRESENTATIVE FOR BOTH BODIES.  
(ROGER KOLMAN, CITY MANAGER)
  2. MINUTES OF THE REGULAR MEETING  
APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON DECEMBER 7, 2020.  
(JULIE CASTEEN, ASSISTANT CITY MANAGER/CITY CLERK)  
  
Documents:  
  
[201207 MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL.PDF](#)
  3. SURPLUS PROPERTY  
APPROVAL OF A DECLARATION OF SURPLUS ON THE FOLLOWING AND AUTHORIZATION FOR THE CITY MANAGER TO DISPOSE OF ACCORDINGLY:
    1. 1986 CHEVROLET D3P 4 X 4 PICKUP

2. 2009 72" GRAVELY 992168 ZERO TURN MOWER
3. 2000 CASE 580L BACKHOE

(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[86-1996 BRUSH TRUCK.PDF](#)  
[2009 MOWER-GRAVELY.PDF](#)  
[2000 BACKHOE 2.PDF](#)

4. MUTUAL AID AGREEMENT

RATIFICATION OF A MUTUAL AID AGREEMENT WITH THE CITY OF BROKEN ARROW REGARDING THE PROVISION OF BUILDING INSPECTION SERVICES.  
(ROGER KOLMAN, CITY MANAGER)

Documents:

[210104 STAFF REPORT MUTUAL AID AGREEMENT.PDF](#)  
[210104 MUTUAL AID AGREEMENT CITY OF BROKEN ARROW.PDF](#)

VI. OLD BUSINESS

1. FISCAL YEAR 2019-2020 AUDITED FINANCIAL REPORT AND OPERATING REPORT  
PRESENTATION OF THE ANNUAL AUDITED FINANCIAL REPORT AND OPERATING REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2020 AND DISCUSSION AND POSSIBLE ACTION TO ACKNOWLEDGE RECEIPT THEREOF.  
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[210104 STAFF REPORT FY 20 AUDITED FINANCIAL REPORT AND OPERATING REPORT.PDF](#)  
[FY20 COC FINANCIAL REPORT-MOBILE.PDF](#)

2. FY 21 AUDIT CONTRACT

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF THE ENGAGEMENT OF ELFRINK AND ASSOCIATES, PLLC TO PROVIDE AUDITING SERVICES FOR THE FISCAL YEAR ENDING JUNE 30, 2021 IN THE AMOUNT OF TWENTY-TWO THOUSAND SIX HUNDRED DOLLARS AND NO CENTS (\$22,600.00) WITH HALF BEING PAID BY THE COWETA PUBLIC WORKS AUTHORITY, AND AUTHORIZATION FOR THE MAYOR TO ACCEPT AND SIGN ALL DOCUMENTS.  
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[210104 STAFF REPORT FY 21 AUDIT ENGAGEMENT LETTER.PDF](#)  
[ELFRINK AND ASSOCIATES FY21 AUDIT CONTRACT.PDF](#)

3. ORDINANCE NO 842 (CZ 20-14 REZONE)

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF ORDINANCE NO. 842, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA REZONING A TRACT OF LAND LOCATED IN SECTION 18, TOWNSHIP 17 NORTH, RANGE 16 EAST OF THE INDIAN BASE AND MERIDIAN, CITY OF COWETA, OKLAHOMA, FROM GENERAL COMMERCIAL (CG) CLASSIFICATION TO RESIDENTIAL SINGLE-FAMILY (RS-3) CLASSIFICATION, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF COWETA, OKLAHOMA, PROVIDING FOR REPEALER, SEVERABILITY, AND DECLARING AN EMERGENCY.  
(CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[210104 STAFF REPORT CZ 20-14.PDF](#)  
[210104 ORDINANCE 842.PDF](#)  
[CZ 20-14 AERIAL VIEW MAP.PDF](#)  
[CZ 20-14 ZONING MAP.PDF](#)

4. DECLARATION OF AN EMERGENCY ORDINANCE 842  
DISCUSSION AND POSSIBLE ACTION TO DECLARE AN EMERGENCY REGARDING ORDINANCE NO. 842 MAKING IT EFFECTIVE IMMEDIATELY UPON PASSAGE AND APPROVAL.
5. ORDINANCE 843 PUD-C 20-03  
DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF ORDINANCE NO. 843, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA CREATING A PLANNED UNIT DEVELOPMENT OVERLAY (PUD-C 20-03) FOR A TRACT OF LAND LOCATED IN THE CITY OF COWETA, WAGONER COUNTY, OKLAHOMA WITH A PHYSICAL ADDRESS OF 25705 EAST STATE HIGHWAY 51, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF COWETA, PROVIDING FOR REPEALER, SEVERABILITY, AND DECLARING AN EMERGENCY. (CAROLYN BACK, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[210104 STAFF REPORT ORDINANCE 843 PUD C 20-03.PDF](#)  
[210104 ORDINANCE 843.PDF](#)  
[MIDWAY BOXYARD PUD-C 20-03.PDF](#)  
[CZ 20-13 PUD-C 20-03 AERIAL VIEW MAP.PDF](#)  
[CZ 20-13 PUD-C 20-03 ZONING MAP.PDF](#)

6. DECLARATION OF AN EMERGENCY ORDINANCE 843  
DISCUSSION AND POSSIBLE ACTION TO DECLARE AN EMERGENCY REGARDING ORDINANCE NO. 843 MAKING IT EFFECTIVE IMMEDIATELY UPON PASSAGE AND APPROVAL.
7. RESOLUTION 2021-01  
DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION NO. 2021-01, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ESTABLISHING A DATE FOR THE ELECTION OF OFFICERS, ESTABLISHING A FILING PERIOD, ESTABLISHING A TERM OF OFFICE, AND ESTABLISHING QUALIFICATIONS. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[210104 STAFF REPORT RESOLUTION 2021-01.PDF](#)  
[210104 RESOLUTION 2021-01.PDF](#)

- VII. NEW BUSINESS  
(Business which was not foreseen prior to the posting of the agenda.)
- VIII. EXECUTIVE SESSION  
(Pursuant to 25 O.S. Section 307 the City Council may enter into executive session for the purposes specifically provided in this section.)
  1. DISCUSSION  
REQUEST FOR AN EXECUTIVE SESSION FOR THE PURPOSES OF CONFIDENTIAL COMMUNICATIONS BETWEEN THE CITY COUNCIL AND ITS ATTORNEY CONCERNING A PENDING INVESTIGATION, CLAIM, OR ACTION. THE CITY COUNCIL, UPON THE ADVICE OF ITS ATTORNEY, HAS DETERMINED THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE CITY OF COWETA AS WELL AS CERTAIN OFFICIALS AND OFFICERS THEREOF TO PROCESS THE CLAIM OR CONDUCT A PENDING INVESTIGATION, LITIGATION, OR PROCEEDING IN THE PUBLIC INTEREST, AS IS AUTHORIZED BY 25 O.S. § 307.B.4. TO WIT: A CLAIM FILED BY HALL, ESTIL, ATTORNEYS AT LAW, ON BEHALF OF GNOMAN'S CREEK, PERTAINING TO THE CITY COUNCILS' DENIAL OF SPECIAL USE PERMIT APPLICATION CZ-20-12 SUP, A REQUESTED SPECIFIC USE PERMIT (SUP), FOR A MEDICAL MARIJUANA BUSINESS/GROWING USE ON PROPERTY LOCATED EAST OF THE NORTHEAST CORNER OF STATE HIGHWAY 51 AND EAST 121ST STREET SOUTH, IN SECTION 36, TOWNSHIP 18 NORTH, RANGE 15 EAST OF THE INDIAN BASE AND MERIDIAN, WAGONER COUNTY, STATE OF OKLAHOMA. PHYSICAL ADDRESS: 27541 EAST 121ST STREET SOUTH.
  2. POSSIBLE ACTION  
THE CITY COUNCIL MAY TAKE ANY ACTION DEEMED NECESSARY BY THE CITY COUNCIL ARISING OUT OF THE DISCUSSIONS IN THE FOREGOING EXECUTIVE SESSION.

IX. ADJOURNMENT

**IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.**