



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | [www.cityofcoweta-ok.gov](http://www.cityofcoweta-ok.gov)

**AGENDA - REGULAR MEETING**

**COWETA CITY COUNCIL  
COWETA CITY HALL, 310 S. BROADWAY  
MONDAY, JANUARY 3, 2022 6:00 P.M.**

**MEETING PROCEDURE:** Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will act on an agenda item after comments from staff and the City Council have been heard.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

EVETTE YOUNG \_\_\_\_\_  
HAROLD CHANCE \_\_\_\_\_  
NAOMI HOGUE \_\_\_\_\_  
LOGAN BROWN \_\_\_\_\_  
RANDY WOODWARD \_\_\_\_\_

IV. GENERAL CITY COUNCIL COMMENTS

(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)

V. CONSENT

(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)

1. MINUTES OF THE REGULAR MEETING

APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON DECEMBER 6, 2021. (JULIE CASTEEN, ASSISTANT CITY MANAGER/CITY CLERK)

Documents:

[211206 MINUTES OF THE CITY COUNCIL MEETING.PDF](#)

VI. OLD BUSINESS

1. FISCAL YEAR 2020-2021 AUDITED FINANCIAL REPORT AND OPERATING

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REPORT

PRESENTATION OF THE ANNUAL AUDITED FINANCIAL REPORT AND OPERATING REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2021 AND DISCUSSION AND POSSIBLE ACTION TO ACKNOWLEDGE RECEIPT THEREOF. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[220103 STAFF REPORT ANNUAL AUDIT.PDF](#)  
[FY21 COC ANNUAL FINANCIAL AND OPERATING REPORT-MOBILE.PDF](#)

2. FY22 AUDIT CONTRACT

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF THE ENGAGEMENT OF ELFRINK AND ASSOCIATES, PLLC TO PROVIDE AUDITING SERVICES FOR THE FISCAL YEAR ENDING JUNE 30, 2022 IN THE AMOUNT OF TWENTY-THREE THOUSAND SEVEN HUNDRED DOLLARS AND NO CENTS (\$23,700.00) WITH HALF BEING PAID BY THE COWETA PUBLIC WORKS AUTHORITY, AND AUTHORIZATION FOR THE MAYOR TO ACCEPT AND SIGN ALL DOCUMENTS. (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[220103 STAFF REPORT AUDIT ENGAGEMENT.PDF](#)  
[FY22 COWETA ENGAGEMENT LETTER.PDF](#)

3. CDBG ENGINEERING CONTRACT

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF A CONTRACT WITH WDB ENGINEERING, P.L.L.C. FOR ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES RELATED TO GRANT 18229 CDBG 21 IN AN AMOUNT NOT TO EXCEED \$30,000.00 (JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[220103 STAFF REPORT CDBG ENGINEERING.PDF](#)  
[220103-WDB ENGINEERING CONTRACT AND FEE SCHEDULE.PDF](#)

4. ORDINANCE 853 - SUBDIVISION REGULATIONS

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF ORDINANCE NO. 853, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA AMENDING SECTION 12-401 OF THE COWETA CITY CODE PERTAINING TO THE ADOPTION OF THE CITY OF COWETA SUBDIVISION REGULATIONS, SPECIFICALLY REPEALING ALL EXISTING PROVISIONS OF CHAPTER FIVE, SECTION 5.8 OF THE CITY OF COWETA SUBDIVISION REGULATIONS RELATED TO MAINTENANCE BONDS, ADOPTING NEW PROVISIONS PERTAINING TO MAINTENANCE BONDS, PROVIDING FOR REPEAL, PROVIDING FOR SEVERABILITY, AND DECLARING AN EMERGENCY

Documents:

5. DECLARATION OF AN EMERGENCY ORDINANCE 853  
DISCUSSION AND POSSIBLE ACTION TO DECLARE AN EMERGENCY REGARDING ORDINANCE NO. 853 MAKING IT EFFECTIVE IMMEDIATELY UPON PASSAGE AND APPROVAL.
  
6. VERNON CEMETERY PAVILION  
DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PRELIMINARY DESIGN OF A PAVILION AT VERNON CEMETERY AND DIRECT STAFF TO CONTRACT FOR THE DEMOLITION OF THE EXISTING PAVILION AND CONSTRUCTION OF A NEW PAVILION AT THAT LOCATION. (MARK SEIBOLD, COMMUNITY DEVELOPMENT DIRECTOR)

Documents:

[220103 STAFF REPORT VERNON CEMETARY PAVILION.PDF](#)  
[ATTACHEMENT.PDF](#)  
[CITY OF COWETA PAVILION 24X48X9.PDF](#)

7. ORDINANCE 848 - AMBULANCE SERVICE  
DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF ORDINANCE 848, AN ORDINANCE OF THE CITY OF COWETA, OKLAHOMA REPEALING ALL EXISTING PROVISIONS OF PART 8, HEALTH AND SANITATION, CHAPTER 5, AMBULANCE SERVICE, OF THE COWETA CODE OF ORDINANCES AND ADOPTING NEW PROVISIONS PERTAINING TO AMBULANCE SERVICE, PROVIDING FOR REPEAL AND DECLARING AN EMERGENCY. (ROGER KOLMAN, CITY MANAGER)

Documents:

[220103 STAFF REPORT ORDINANCE 848.PDF](#)  
[220103 ORDINANCE 848 AMBULANCE SERVICE.PDF](#)

8. DECLARATION OF AN EMERGENCY ORDINANCE 848  
DISCUSSION AND POSSIBLE ACTION TO DECLARE AN EMERGENCY REGARDING ORDINANCE NO. 848 MAKING IT EFFECTIVE IMMEDIATELY UPON PASSAGE AND APPROVAL.

## VII. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

## VIII. ADJOURNMENT

**IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.**