



**MINUTES
COWETA PLANNING COMMISSION
COWETA CITY HALL 310 S. BROADWAY
MONDAY, APRIL 22, 2019, 6:30 PM**

I. CALL TO ORDER

Chairperson Melanie Lander called the meeting to order at 6:34 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Carter Mathews	Present
Kathleen Robinson	Absent
Jessica Morris	Present
Joanna Jones	Present
Melanie Lander	Present

Chairperson Melanie Lander requested that the roll be called and a quorum was declared to be present.

IV. CONSENT

Discussion and Consideration of the Minutes of the Regular Meeting of March 25, 2019.

Motion was made by Commissioner Carter Mathews and seconded by Chairperson Melanie Lander to approve the Minutes of the Coweta Planning Commission regular meeting held on March 25, 2019.

Motion passed by a vote of 4-0 with the following votes cast:

Carter Mathews	Yes – to approve
Kathleen Robinson	Absent
Jessica Morris	Yes – to approve
Joanna Jones	Yes – to approve
Melanie Lander	Yes – to approve

V. OLD BUSINESS

1. Discussion of the Coweta Zoning Code, Chapter 22

A presentation was given by City Planner, Tom E. Young, Jr., regarding the policies and procedures for map and text amendments in accordance with Chapter 22 of the Coweta Zoning Code. Educational handouts were provided to each member of the Planning Commission. The handouts given were as follows: City of Coweta Rezoning Procedures and Application Packet, copies of Chapter 22 of the Coweta Zoning Code, copies of Oklahoma State Statute Title 11, Chapter 1, Article XLIII and an excel workbook "cheat sheet" of all Public Notice Requirements.

A few questions were taken from Planning Commission members and answered to their satisfaction.

Two citizens were in attendance for this meeting, Randy and Chris Marrs. Mr. Marrs asked Mr. Young about the size requirement for public notice signs regarding zoning changes. He was not happy with the size of the sign that was posted in his neighborhood regarding a possible zoning change with the planning commission meeting date and time listed. He said it was way too small with too much information to be able to read while driving down the road. Mr. Young referred Mr. Marrs to the public notice sign requirements in Oklahoma State Statute Title 11, section 43-106. Mr. Young also attempted to display the website with recommended viewing distance and font size that he uses when designing the public notice signs, but he was not able to get the website to work on his laptop. That website is:

<http://resources.printhandbook.com/pages/viewing-distance-font-size.php>.

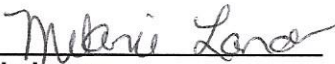
Mr. Marrs was appreciative of this information and commented that the meeting was very educational.

VI. NEW BUSINESS

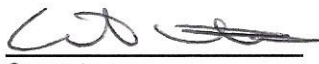
VII. ADJOURNMENT

Chairperson Melanie Lander moved that the Coweta Planning Commission meeting be adjourned. There were no objections. The meeting was adjourned at 7:03 p.m.

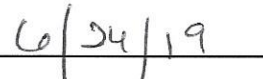
Approved:



Chairman



Secretary



Date