



P.O. BOX 850 | COWETA, OKLAHOMA 74429 | PH. (918) 486-2189 | FAX (918) 486-5366 | www.cityofcoweta-ok.gov

AGENDA - REGULAR MEETING
COWETA CITY COUNCIL
COWETA CITY HALL, 310 S. BROADWAY
MONDAY, NOVEMBER 2, 2020 6:00 P.M.

MEETING PROCEDURE: Comments on all scheduled agenda items will be heard immediately following the presentation by staff or the petitioner. Please wait until you are recognized by the Mayor and keep your comments as brief as possible. Individuals addressing the City Council must identify themselves by name prior to making any comments. The City Council will act on an agenda item after comments from staff and the City Council have been heard.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
EVETTE YOUNG _____
HAROLD CHANCE _____
NAOMI HOGUE _____
LOGAN BROWN _____
RANDY WOODWARD _____
1. TELEPHONIC APPEARANCE
IN ACCORDANCE WITH SB661, AMENDING THE OKLAHOMA OPEN MEETING ACT, ANY OR ALL OF THE CITY COUNCIL MEMBERS ABOVE MAY PARTICIPATE IN THE MEETING VIA TELECONFERENCE, AND WILL BE AUDIBLE TO EACH OTHER AND TO THE PUBLIC. THE PUBLIC MAY HEAR THE MEETING BY CALLING 1.857.444.6500 OR 1.302.202.5900 AND FOLLOWING THE VOICE PROMPTS TO ENTER THE CONFERENCE IDENTIFICATION CODE 100-500-514#.
- IV. GENERAL CITY COUNCIL COMMENTS
(During the General City Council Comments section of the agenda, the City Council shall make no decision or take any action except as to request the City Manager to schedule the matter for Council discussion at a later date.)
- V. CONSENT
(All matters under the "Consent Calendar" are considered by the City Council to be routine and will be enacted by one motion. Any Councilmember may, however, remove an item from consent by request.)
 1. CITY OF COWETA'S 911 SYSTEM REVIEW
APPROVAL OF THE QUARTERLY FINANCIAL RESULTS AND OPERATIONAL ACTIVITIES OF THE CITY OF COWETA'S 911 SYSTEM FOR THE CALENDAR YEAR QUARTER ENDING SEPTEMBER 30, 2020 IN ACCORDANCE WITH 63 O.S. §2815 (F).
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[FY21 Q1 911 REVIEW.PDF](#)
2. MINUTES OF THE OCTOBER 5, 2020 SPECIAL MEETING
APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL SPECIAL MEETING HELD ON OCTOBER 5, 2020.
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201005 MINUTES OF THE SPECIAL CITY COUNCIL MEETING.PDF](#)

3. MINUTES OF THE REGULAR MEETING
APPROVAL OF THE MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING HELD ON OCTOBER 5, 2020.
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201005 MINUTES OF THE REGULAR CITY COUNCIL MEETING.PDF](#)

4. 2021 MEETING SCHEDULES
APPROVAL OF THE 2021 REGULAR PUBLIC MEETING DATES SCHEDULE OF THE COWETA CITY COUNCIL, COWETA PLANNING COMMISSION, COWETA BOARD OF ADJUSTMENT AND THE COWETA LIBRARY BOARD.
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201102 CY 2021 MUNICIPAL MEETING DATES.PDF](#)

5. 2021 HOLIDAY CALENDAR
APPROVAL OF THE 2021 HOLIDAY CALENDAR FOR THE CITY OF COWETA.
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201102 CY 2021 HOLIDAY CALENDAR.PDF](#)

6. 2021 COWETA MUNICIPAL COURT CALENDAR
APPROVAL OF THE 2021 COWETA MUNICIPAL COURT CALENDAR.
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201102 CY 2021 MUNICIPAL COURT CALENDAR.PDF](#)

VI. OLD BUSINESS

1. STORMWATER MAINTENANCE PROGRAM - ANNUAL UPDATE
ANNUAL PRESENTATION OF THE CITY OF COWETA STORMWATER MAINTENANCE PROGRAM.
(JOHN STAIRES, BUILDING OFFICIAL/STORMWATER ADMINISTRATIVE OFFICER)

Documents:

[201102 STAFF REPORT SWMP.PDF](#)

2. ACCEPTANCE OF AUTOMATIC METER READING SYSTEM
APPROVAL AND ACCEPTANCE OF THE AUTOMATIC METER READING (AMR) SYSTEM IMPROVEMENTS BY METER INSTALL GROUP, LLC.
(WES RICHTER, PUBLIC WORKS DIRECTOR)

Documents:

[201102 STAFF REPORT AMR SYSTEM.PDF](#)

3. 112TH STREET CULVERT REPAIRS
DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF A PROPOSAL FROM DUNHAM'S ASPHALT SERVICES TO REPAIR CULVERTS ON 112TH STREET THAT WERE DAMAGED IN THE 2019 FLOOD EVENT.
(WES RICHTER, PUBLIC WORKS DIRECTOR)

Documents:

[201102 STAFF REPORT 112TH STREET REPAIRS.PDF](#)
[201102 DUNHAM PROPOSAL - SCH VALUES - COWETA STREET REPAIR.PDF](#)

4. ENGINEERING PROJECT AGREEMENT

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF AN ENGINEERING AGREEMENT WITH WDB ENGINEERING PLLC RELATED TO THE ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION FOR A PROJECT INVOLVING A GRAVITY SANITARY SEWER LINE AND LIFT STATION UPGRADES ALONG HIGHWAY 51 IN THE AMOUNT OF THIRTY THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$30,750.00) AND DIRECTING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS.
(ROGER KOLMAN, CITY MANAGER)

Documents:

[201102 STAFF REPORT ENGINEERING DESIGN.PDF](#)
[201102 ENGINEERING SERVICES AGREEMENT.PDF](#)
[201102 PRELIMINARY ENGINEERING REPORT.PDF](#)

5. TRANSPORTATION ALTERNATIVES PROGRAM

DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2020-33, A RESOLUTION OF THE CITY COUNCIL OF COWETA, OKLAHOMA REQUESTING PROGRAMMING OF TULSA URBANIZED AREA TRANSPORTATION ALTERNATIVES PROGRAM FUNDS FOR A SIDEWALK PROJECT BETWEEN BROADWAY AND 305TH E AVENUE.
(ROGER KOLMAN, CITY MANAGER)

Documents:

[201102 STAFF REPORT RESOLUTION 2020-33.PDF](#)
[201102 RESOLUTION 2020-33 REQUESTING PROGRAMMING OF TAP FUNDS.PDF](#)
[COWETA TAP SIDEWALKS CONCEPTUAL PLAN.PDF](#)
[201102 COWETA TAP SIDEWALKS CONCEPTUAL ESTIMATE.PDF](#)

6. EMPLOYEE INCENTIVE

DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF AN INCENTIVE PAYMENT FOR CURRENT EMPLOYEES IN RECOGNITION OF THEIR FAITHFUL SERVICE DURING SUCH PERILOUS TIMES AS WELL AS TO INCENTIVIZE A CONTINUATION OF SAME.
(ROGER KOLMAN, CITY MANAGER)

Documents:

[201102 STAFF REPORT COVID SERVICE INCENTIVE.PDF](#)

7. RESOLUTION 2020-31 REGARDING BUDGET AMENDMENTS FY 20-21

DISCUSSION AND POSSIBLE ACTION ON THE ADOPTION OF RESOLUTION 2020-31, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COWETA, OKLAHOMA ADOPTING AMENDMENTS TO THE ANNUAL REVENUES AND APPROPRIATIONS FOR THE BUDGET OF THE CITY OF COWETA, OKLAHOMA FOR FISCAL YEAR ENDING JUNE 30, 2021.
(JULIE CASTEEN, ASSISTANT CITY MANAGER)

Documents:

[201102 STAFF REPORT RESOLUTION 2020-31.PDF](#)
[201102 RESOLUTION 2020-31.PDF](#)
[2020-11-02-SUPPLEMENTALS - GOVT EXHIBIT A.PDF](#)

VII. EXECUTIVE SESSION

(Pursuant to 25 O.S. Section 307 the City Council may enter into executive session for the purposes specifically provided in this section.)

1. REQUEST FOR EXECUTIVE SESSION

REQUEST FOR AN EXECUTIVE SESSION FOR THE PURPOSES OF CONFIDENTIAL COMMUNICATIONS BETWEEN THE CITY COUNCIL AND ITS ATTORNEYS CONCERNING A PENDING INVESTIGATION, CLAIM, OR ACTION. THE CITY COUNCIL, UPON THE ADVICE OF

ITS ATTORNEYS, HAS DETERMINED THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE CITY OF COWETA AS WELL AS CERTAIN OFFICIALS AND OFFICERS THEREOF TO PROCESS THE CLAIM OR CONDUCT A PENDING INVESTIGATION, LITIGATION, OR PROCEEDING IN THE PUBLIC INTEREST, AS IS AUTHORIZED BY 25 O.S. § 307.B.4, TO WIT JASON SMITH, ET AL, VS THE CITY OF COWETA, ET AL, CASE NO. MA-119156, PENDING IN THE SUPREME COURT OF THE STATE OF OKLAHOMA.

2. POSSIBLE ACTION

THE CITY COUNCIL MAY TAKE ANY ACTION DEEMED NECESSARY BY THE CITY COUNCIL ARISING OUT OF THE DISCUSSIONS IN THE FOREGOING EXECUTIVE SESSION.

VIII. NEW BUSINESS

(Business which was not foreseen prior to the posting of the agenda.)

IX. ADJOURNMENT

IF YOU REQUIRE A SPECIAL ACCOMMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY CITY HALL BY 9:00 A.M. ON THE DATE OF THE MEETING.